



**Public Works / Parks Safety Committee
September 24, 2012
Minutes**

Meeting called to order at 9:10 AM.

Present: Jim Julius, Tim Jacobson, Jeff Nieland, Ken Popelka, Vince Maas, Kevin Schmahl, Sue Nett

Absent: Mark Radtke, Adam Alix, Corey Gordon, Brian Tungate, Todd Drew, Pam Captain

Other: Ben Rank, CVMIC

Approval of minutes from August 28, 2012 discussion notes made by V. Maas and seconded by K. Popelka. Motion Carried.

B. Old Business

1. Hearing Conservation – Hearing Protection Placard Power washer update. Sign is now posted.
2. MSDS Sheets – electronic program update
T.Drew discussed with Patrick – he will be working on a program which will include data base and scanned version.
3. Summer Help Training – Orientation session options/ additional discussion
 - Internet based training to be completed ahead as option for college students
 - Driving orientation session including safety, equipment (maintenance), pre-trip inspection, etc.
 - Group session for general safety policiesBen Rank explained CVMIC is working on an e-learning interactive course for seasonal employees. It may or may not be ready by next spring.

C. New Business

1. Monthly Safety Topic distributed.
 - "Safety begins with We The People"

2. Injury Review. None

D. Training

1. Hearing screening training. Reminded to have employees complete the online training. No record of anyone from Parks or PWF having completed.
2. Excavation Refresher Training – CVMIC 9/25/12
 - Training completed this AM
3. Other new training items or suggestions - none at this time.

E. Motion to adjourn at 9:25 AM made by J. Julius and seconded by J. Nieland.
Motion carried.