



**Police Safety Meeting
January 12, 2012
Minutes**

Meeting called to order at 2:35 PM.

Present: Chuck Sahr, Todd Drew, Sara Swenson, Mark Mauthe, Joe Polzien, Sue Nett

Excused: Pamela Captain, Aaron Zemlock, B. Sawyer

A. Motion to approve minutes from October meeting made by C. Sahr second S. Swenson

B. Old Business

- 1. Respiratory Protection** – Fit testing to be coordinated with Paul Scheppf.
- 2. Back Hall Water / Mold Concerns** – Water stained ceiling tiles in place no sign of new leaks. T. Drew to discuss with A. Alix about status of the leak and to request ceiling tiles be changed.
- 3. Door between garage and back hall** – Question was raised whether the window installed in the door had an effect on the fire rating of the door. T. Drew to check marked window rating and consult with A. Alix to get information from the contractor who installed the window if necessary.

C. New Business

- 1. Monthly Safety Topic**- was emailed to C. Sahr prior to the meeting
- 2. Injury Review** – One ankle injury cited – no documentation was available regarding the circumstances.
- 3. Replacement of Safety Committee Members (M. Brunn and B. Sawyer)** – Joe Polzien will replace Bev Sawyer on the Safety Committee per request from B. Sawyer. M. Brunn to be replaced when a replacement is hired.
- 4. MSDS Sheets / Container Labels** – T. Drew discussed the need to obtain and MSDS sheet for any chemicals brought in to the building, especially those not ordered or obtained through A. Alix. Proper labels must also be on all containers, labels available through A. Alix. C. Sahr

suggested possibly scanning all MSDS and placing on computer for PD staff. T. Drew stated that was the long term intent for the entire Haz Comm plan. T. Drew stated that computer based must still be available to all staff, some of which do not have access to computer.

D. Training

1. **Refresher Training 2011** – Training sessions have been placed on the intranet. Haz Comm. refresher will be done in the classroom on February 15, 2012. Only those who cannot attend the classroom session should do the computer version.
2. **CVMIC Law Enforcement specific training modules** – T. Drew provided a list of training modules available from CVMIC. Training modules are available in power point and video formats.
3. **Hearing Screening** – dates pending (March or April)
4. **New training issues** – PD personnel AED/CPR certifications have expired. Certifications were previously done through Gold Cross. Re-cert should be scheduled and completed as soon as possible.

E. Motion to adjourn at 2:50 PM, made by J. Polzien and seconded by M. Mauthe. Motion carried.

Members: Mike Brunn, Chuck Sahr, Mark Mauthe, Aaron Zemlock, Bev Sawyer, Todd Drew, Sue Nett, Pamela Captain, Sara Swenson, Joe Polzien