

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
June 13, 2012
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Ald. Sevenich at 4:35 PM.

Acting President Ald. Sevenich welcomed Debra Gorell to the committee.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Mary Nebel, Tom Grade, Debra Gorell and Ald. Stan Sevenich

LANDMARKS MEMBERS EXCUSED: Commissioners Kristi Lynch, James Taylor and Peg Doctor

LANDMARKS MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and Mayor Merkes

C. MINUTES TO APPROVE

1. **Minutes of the March 14, 2012 Landmarks Commission Meeting**

Moved by Comm. Grade, seconded by Comm. Nebel to approve the minutes of the March 14, 2012 Landmarks Commission meeting. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. None

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

a. **Wild Apple Award – Comm. Nebel**

Commissioners Nebel and Grade reported on efforts to gather the history of the building. They will be working with Joe Weidert on the content of the plaque.

2. **Façade Improvement Program Grant/Loan Balance**

The façade loan balance is approximately \$11,000. CDD Keil is to report at the next meeting on the status of the façade improvement grant/loan awarded to 180 Main Street.

3. **Future Landmarks Commission Activities/Projects**

a. **Menasha Locktender House**

CDD Keil reported on the consideration being given to the site by persons affiliated with the Fox-Wisconsin Heritage Parkway. The consensus of the commissioners was not to take any action at this time.

b. **Discover Historic Menasha Contest**

The consensus was to postpone the contest until next May.

c. **Bridge Tower Museum**

Commissioner's discussed possibilities for opening the building and updating the displays. Ald. Sevenich is to contact Building Superintendent Adam Alix to determine the feasibility of a

time lock. CDD Keil is to make inquiry with Fox-Wisconsin Heritage Parkway representatives for display materials.

4. **Creating a Landmark – Comm. Taylor**

Held to the next meeting.

5. **Landmarks Commission Line on City Website – Comm. Nebel**

Comm. Nebel requested information on the number of contacts to the Landmark's Commission web page. CDD Keil is to explore placing some Landmarks Commission content on the city's website front page.

6. **192 Main Street Front Façade Alteration – Paint – Comm. Nebel**

Commissioner's discussed the paint finish applied to the front façade. Comm. Nebel made, and Comm. Grade seconded a motion to have CDD Keil direct a letter to the building owner informing them of the requirements related to façade alterations and to furnish an application to be considered at next month's Landmarks Commission meeting.

The motion carried.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Comm. Grade to adjourn at 5:03 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.