

Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting
August 29, 2012 – 12:00 p.m.
3rd Floor Council Chambers – City of Menasha

Present: Commissioners Keating, Liebhauser, Mattes, Kubiak

Excused: Commisioners Lewis and John

Commissioner Kubiak called the meeting to order at 12:00 p.m.

Meeting Minutes: The Commission reviewed the meeting minutes from May 23, 2012. **MSC Mattes/Keating to approve the meeting minutes of May 23, 2012, all voting aye.**

Activity Report: The Commission reviewed the activity report. This is informational only and no action is required.

Budget Report: The Commission reviewed the July 2012 budget report. This is informational only and no action is required.

Fire Office Promotion Eligibility List: Chief Auxier noted that the testing and promotional process for Fire Officer has been completed. The list was reviewed and all personnel were placed on the list based upon on seniority. **MSC Keating/Liebhauser to accept the Fire Officer promotional list, which will be in place for three years, and expire on August 29, 2015, all voting aye.**

Driver Promotion Eligibility List: Chief Auxier stated this process was completed for promotions. The list was reviewed and all personnel were placed on the list based upon seniority. **MSC Mattes/Keating to accept the Driver/Engineer promotional list, which will be in place for three years, and expire on August 29, 2015, all voting aye.**

Shift Inspector Eligibility List: Chief Auxier said the process for the Shift Inspectors promotion has been completed. The list was and all personnel were placed on the list based upon seniority. **MSC Mattes/Liebhauser to accept the Shift Inspector promotional list, which will be in place for three years, and expire on August 29, 2015, all voting aye.**

Shift Commander Vacancy: Chief Auxier noted this position would be vacated with Shift Commander Flunker's retirement on October 23, 2012. The current contract does state filling this position is under the discretion of the Chief. Discussion was held on the process for filling this position. It was decided that Chief Auxier, Deputy Chief DeLeeuw and HR Deputy Director Barber will coordinate the interview process for this position and will include personnel from outside departments, if needed. The recommendation from Chief Auxier would be made to the Fire Commission.

Firefighter of the Year: Chief Auxier noted that SC Flunker has received three awards this year. Wisconsin State Firefighter of the Year from VFW and Eagles. He also received Public Educator of the Year. Mike will be recognized by both Common Council's in October.

Executive Fire Officer Completion: Chief Auxier noted Captain Victor Voss has completed the Executive Fire Officer Program. This is a four year commitment and the Department appreciates the time and effort he put into this. Captain Voss was recognized by both Common Council's.

MSC Mattes/Liebhauser recognizes both SC Mike Flunker and Captain Voss for their accomplishments and thanked them for their dedicated service to NMFR, all voting aye.

MSC Keating/Mattes to adjourn at 12:45 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt