WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY
Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6102
Email: wimunicipalboundaryreview@wi.gov
Web: http://doa.wi.gov/municipalboundaryreview/

June 26, 2012

Mr. Terry McMahon, Supervisor
Town of Yorkville
18114 52nd Road
Union Grove, WI 53812

Mr. Lonnie Muller, Clerk
Town of Stark
S4654 Aumock Road
LaFarge, WI 54639

Paul Fisk, Mayor
City of Lodi
130 South Main Street
Lodi, WI 53555

Rich Eggleston
2358 Fitchburg Road
Fitchburg, WI 53593

Re: The Incorporation of a portion of the Towns of Harrison, Calumet County, and Buchanan, Outagamie County, Wisconsin, as a Village
Calumet County Circuit Court Case No. 2012CV28

Gentlemen:

Please find enclosed the following materials:

- Order by Judge Gary Sharpe, Calumet County Circuit Court Judge, finding the minimum population and area standards in s. 66.0205 Wis. Stats. met;
- Petitioner's document titled *Submittal in Support of the Incorporation of the Village of Harrison* (June 13, 2012);
- CD with an electronic version of Petitioners' submittal, as well as the maps, figures, exhibits, and other supporting materials referenced in the submittal, and
- Calendar & Timeline for the Board's review of this petition.

You will notice in the Calendar & Timeline that a public hearing for this petition has been scheduled for Tuesday, July 31, 2012 in the Town of Harrison. Other key Board meeting dates have tentatively been scheduled for September 12th and December 4rd in Madison, so please mark those dates in your calendars.

Sincerely,

Erich Schmidtke
Municipal Boundary Review

cc: Ed Eberle, Incorporation Review Board Chair
Mark Herman, DOA attorney

(the following are receiving only the Calendar & Timeline, and may find the other materials at the Department's website – wimunicipalboundaryreview@wi.gov)

Celine Romenesko, Petitioners' Representative
Rick Kindschi, Petitioners Alternate Representative
Travis Parish, Town of Harrison Administrator
Andrew Rossmeissl, Petitioners' Attorney
Paul Van Berkel, City of Kaukauna Attorney
Pam Captain, City of Menasha Attorney
John St Peter, Town of Buchanan Attorney
Gary Sharpe, Calumet County Circuit Court Judge

WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY
Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: http://doa.wi.gov/municipalboundaryreview

CALENDAR

Calendar for Review of Town of Harrison Incorporation petition
Calumet County Circuit Court
Case 12-CV-28
June 2012

1) September 1 & 3, 2011	Notice of Intent to Circulate an Incorporation Petition published in the Appleton Post Crescent on September 1, 2011 and in the Chilton Times Journal on September 3, 2011.
2) January 12, 2012	Petition to incorporate filed with the Calumet County Circuit Court.
3) February 27	Court hearing held on the petition.
4) March 7	Court Order signed by Calumet County Circuit Court Judge Gary Sharpe, finding the standards in s. 66.0205 Wis. Stats. have been met, recognizing the Town of Buchanan, the City of Kaukauna, and the City of Menasha as Intervenors, and forwarding the petition to the Incorporation Review Board.
5) June 13	Report and materials showing how the petition meets the criteria in s. 66.207 is received by DOA, along with the $25,000 incorporation review fee check, starting the Board's statutory 180-day clock
6) July 17 & 24	Class two notices for the Board's hearing are published in the Appleton Post Crescent on July 10 and again on July 17. Department staff notifies Petitioners and municipal neighbors as required by statute.
7) July 31	Board public hearing on the incorporation petition. Hearing to be held at the Darboy Club, located in the Town of Harrison at N9695 County Highway KK, from 1pm to 7pm. DOA staff will conduct hearing with the participation of the Board.
8) August 10	Following the conclusion of the hearing, any additional information requested by the Board/DOA or desired to be submitted by Petitioners, interested residents, or stakeholders is due within 10 days following the hearing which is August 3.

9) August 6	Any additional materials received by DOA sent to the Board.
10) September 12 (tentative)	Board meeting in Madison to discuss the petition, hearing and materials provided to date. Staff briefing to Board on key issues seen to date, followed by comments from Petitioners and Intervenors.
11) September 14	Any additional post-meeting material Petitioners and other interested persons desire to submit is due.
12) November 26	Draft determination shared with Board members for review and comment.
13) December 4 (tentative)	Board meeting in Madison to discuss draft determination document and ask members for their final recommendation.
14) December 10	180 day deadline complete. Findings & Determination mailed to Judge Gary Sharpe and copies sent to those identified in s. 66.0207(9)(d) Wis. Stats.