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CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 6, 2012
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Taylor, Sevenich, Krueger, Zelinski, Englebert, Benner, Klein
EXCUSED: Alderman Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, CDD Keil, C/T Stoffel, PHD Nett, PRD Tungate, Clerk Galeazzi and the Press.
DEPT. HEAD EXCUSED: DPW Radtke

D. PUBLIC HEARING
1. Special Use Permit – North Star Asset Management, Inc.

Mayor Merkes explained the Special Use Permit is for an electronic message center at 59 Racine St.

No one spoke.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

Kathy Bauer, 709 Lincoln Street. Comments on changes to Special Event Policy; Comments on Guidelines for Licensed Transient/Mobile Restaurants.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Neenah/Menasha Park Corps Presentation-Gerald Voight

Gerald Voight, Randy Meyer, Brady Keil representing Neenah/Menasha Park Corps gave a presentation on the newly formed group. The function of this group is to match volunteers and resources with park needs. This will service the parks of Neenah, Menasha and Town of Menasha.

2. Clerk Galeazzi – Recall election cost as requested by Government Accountability Board

Clerk Galeazzi explained the costs of elections and the cost for a potential recall election.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 1/16/12
b. Board of Public Works, 1/16/12
c. Board of Health, 12/14/11
d. Committee on Aging, 12/8/11
e. Housing Authority, 12/15/12
f. Information Technology Steering Committee, 1/10/12
g. Landmarks Commission, 1/9/12
h. Library Board, 1/19/12
i. NM Fire Rescue, Joint Finance & Personnel Committee, 1/24/12
j. NM Fire Rescue, Joint Fire Commission, 1/25/12
k. NM Sewerage Commission, 12/20/11
l. Parks and Recreation Board, 1/9/12
m. Plan Commission, 1/17/12
n. Police Commission, 1/18/12
o. Redevelopment Authority, 1/18/12, 1/25/12

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p. Safety Committee, City Hall; 12/1/12
q. Safety Committee, Police; 10/13/11
r. Safety Committee, Public Works/Parks; 12/20/11
s. Sustainability Board, 1/17/12
t. Water & Light Commission, 1/25/12

Communications:

u. CDD Keil, 2/1/12; Redevelopment Authority Marketing of Lake Park Villas Lots
v. PRD Tungate, 2/2/12; Parks Department Weekend Snow Removal
w. Menasha Senior Center; Total monthly visits for 2007-2011
x. Menasha Senior Center participation 2011

Moved by Ald. Sevenich, seconded by Ald. Zelinski to receive Minutes and Communications A-X
Discussion: Ald. Taylor-Minutes E (Housing Authority), questions on a new Habitat for Humanity house.
Ald. Sevenich-Minutes K (NM Sewerage Comm), requested someone from Commission attend next meeting to answer questions.
Ald. Zelinski-Comm. V (memo on weekend snow removal), questions on reason and what areas.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 1/16/12

Administration Committee, 1/16/12; recommends approval of:

2. Accept 2010 City of Menasha Audit Report
3. Approval of the proposed Parochial School fees for school year 2012-2013
4. Amendment to Listing Contract with Drifka Group Inc. for Midway Business Park and Province Terrace Lots

Board of Public Works, 1/16/12; recommends approval of:

5. Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; $2,000.00 (Payment No. 3 and Final)

Plan Commission, 1/17/12; recommends approval of:

6. The Special Use Permit for the electronic message center at 59 Racine Street

NM Fire Rescue, Joint Finance & Personnel Committee, 1/24/12 recommends approval of:

7. Purchase of three new MDC's and related equipment for a total of $17,897.25
8. Corrosion repair work for Engine 35 and Engine 36 through Pierce for a total of $15,564.00 for Engine 35 and $13,635.00 for Engine 36

Ald. Zelinski requested to remove item 8 (Corrosion repair work for Engine 35 & 36) from Consent Agenda
Ald. Benner requested to remove item 6 (Special Use Permit for 59 Racine Street) from Consent Agenda

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda items 1-5 & 7.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner, seconded by Ald. Krueger to approve Consent Agenda item 6, Special Use Permit for the electronic message center at 59 Racine Street.
Discussion ensued on any concerns of residents and traffic issues.
Motion carried on roll call 7-0.

Moved by Ald. Zelinski, seconded by Ald. Sevenich to approve Consent Agenda item 8, Corrosion repair work for Engine 35 & 36 through Pierce for a total of $15, 564.00 for Engine 35 and $13,635.00 for Engine 36.
Discussion ensued on quotes received and type of repair.
Motion carried on roll call 7-0.

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I. ACTION ITEMS

1. Accounts payable and payroll for the term of 1/19/12 to 1/26/12 in the amount of $1,115,934.33

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.
Questions/Answers/Discussion on expenditures.
Motion carried on roll call 7-0.

2. Regional Fire Department Process Agreement with Fox Valley Technical College for a fee of $1000.00 and a user fee of $5.00 per applicant for a one-year term as recommended by the Joint Fire Commission

Moved by Ald. Klein, seconded by Ald. Krueger to approve Regional Fire Dept. Process Agreement with Fox Valley Technical College.
Motion carried on roll call 7-0.

3. Lease agreement with Valley Marine Mart for property adjacent to the US Government Canal

Moved by Ald. Sevenich, seconded by Ald. Benner to approve Lease Agreement with Valley Marine Mart.
Discussion ensued on terms of the lease and repayment agreement.
Moved by Ald. Sevenich, seconded by Ald. Krueger to amend the lease, to pay the City of Menasha a total of $10,744.53. This amount is comprised of arrearages on lease payments and associated penalties that have accrued to July 1, 2011 in the amount of $10,077.89 and for use of the premises from July 1, 2011 to March 1, 2012 in the amount of $666.64. Payments shall be made in equal installments of $1,074.45 on May 1, 2012, June 1, 2012, July 1, 2012, Aug. 1, 2012, Sept. 1, 2012 and equal installments of $1,074.45 on May 1, 2013, June 1, 2013, July 1, 2013, Aug. 1, 2013, Sept. 1, 2013.
Motion on amendment carried on voice vote.
Motion as amended carried on roll call 6-1. Ald. Zelinski – no.

J. ORDINANCES AND RESOLUTIONS

K. APPOINTMENTS

1. Mayor's appointment to the Redevelopment Authority
   a. Susan Schrange, 161 Marina Place, Menasha, for the term of Feb. 6, 2012 to August 31, 2014

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve appointment of Susan Schrange.
Motion carried on voice vote.

2. Mayor's appointment to the Board of Review
   a. Jeffrey Nichols, 402 Elm St., Menasha, as an alternate

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve appointment of Jeffrey Nichols.
Motion carried on voice vote.

3. Mayor's reappointment to the Board of Appeals
   a. Ken Kubiak, 1214 Fieldview Dr., Menasha, for the term of February 1, 2012 to February 1, 2015

Moved by Ald. Sevenich, seconded by Ald. Benner to approve appointment of Ken Kubiak.
Motion carried on voice vote

L. HELD OVER BUSINESS

1. R-2-12 – A Resolution Pertaining to Changes in Fees for Parks and Recreation Programs and Services for 2012 (Introduced by Ald. Langdon, recommended by the Parks & Recreation Board) (Held 1/16/12)

No action.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURN
Moved by Ald. Sevenich, seconded by Ald. Krueger to adjourn at 7:21 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk