

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, October 15, 2012  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Krueger, Zelinski, Englebort, Benner, Klein, Taylor, Sevenich

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DFC DeLeeuw, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, LD Lenz, Clerk Galeazzi and the Press

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Marcie Fry, 318 Willow Lane, Menasha. Friends of the Pool activities for 2012 & 2013

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Mayor Merkes – Proclamation for Shift Commander Mike Flunker](#)

Mayor Merkes read and presented proclamation to Shift Commander Flunker. Shift Commander Flunker thanked the City and Council for the opportunity to serve the community.

2. [Scott Schanhofer –YMCA/Senior Center 2012 Report and 2012 YMCA Leadership award presentation](#)

Brian Rammer and Jean Wollerman from YMCA talked about the collaboration between the City and YMCA. and explained the recent award that was received.

3. [PHN Nett – Greater Wisconsin Agency on Aging Resources](#)

PHD Nett and Jean Wollerman explained the Senior Center and YMCA received the 2012 Elder Ace Organizational Excellence Award for programs and services to older adults.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Board of Public Works, 10/1/12](#)

b. [Library Board, 9/20/12](#)

c. [Plan Commission, 10/2/12](#)

d. [NM Sewerage Commission, 9/25/12](#)

e. [Water & Light Commission, 9/5/12; Special meeting](#)

f. [Water & Light Commission, 9/26/12; Closed Session](#)

g. [Water & Light Commission, 9/26/12](#)

Communications:

h. [N-M Fire Rescue, 10/9/12; Press Release – purchase of equipment to detect carbon monoxide in blood](#)

i. [N-M Fire Rescue, 10/9/12; Press Release – Northeast Wisconsin Smoke Alarm Program grant award](#)

j. [NM Sewerage Commission, load comparison](#)

k. [Herrling Clark to Judge Sharpe, 10/3/12; Petition for the Incorporation of the Village of Harrison Case #12-cv-28](#)

l. [Customers First! The Wire newsletter, October 2012](#)

m. [Valley Transit, 9/21/12; Expansion of the Transit Commission and minutes of 9/26/12 FCTC meeting](#)

Moved by Ald. Sevenich, seconded by Ald. Krueger to receive Minutes and Communications A-M.

Motion carried on voice vote.

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 10/1/12](#)

Board of Public, 10/1/12; recommends approval of:

2. [Street Use Application – Jingle Bell Run/Walk for Arthritis; Saturday, December 1, 2012; 8:30 AM – 10:30 AM; \(Arthritis Foundation, Upper Midwest Region\)](#)

3. [Change Order – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; ADD: \\$3,617.57 \(Change Order No. 1 and Final\)](#)

4. [Payment - MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$5,117.75 \(Payment No. 3 and Final\)](#)

Plan Commission, 10/2/12; recommends approval of:

5. Terminating the lease and accepting the Army Reserve Property with the following conditions:

- The building is demolished by the Army and returned to its previous state per the lease agreement, to include removal of any underground footings, utilities, storage tanks, pavement or other structures, and grading and seeding the site.
- The Army demonstrates that there's no contamination resulting from their use of the property.

6. Lake Road certified survey map conditioned upon demolition of the existing structure that straddles proposed lots 1 and 2 before recording the certified survey map.

Parks and Recreation Board, 10/8/12; recommends approval of:

7. [Increasing the seasonal slip rental rate at the Marina from \\$37.75 per foot to \\$38.00 per foot for 2013](#)

Ald. Sevenich requested to remove from Consent Agenda item 5.

Ald. Taylor requested to remove from Consent Agenda items 2 & 4.

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda items 1, 3, 6, 7

Motion carried on roll call 7-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Taylor, seconded by Ald. Krueger to approve Consent Agenda item 2, Street Use Application for Jingle Bell Run/Walk for Arthritis.

CA/HRD Captain stated the insurance is in order.

Motion carried on roll call 7-0.

Moved by Ald. Taylor, seconded by Ald. Krueger to hold Consent Agenda item 4, Payment to MCC Inc, Contract Unit No. 2012-02, New Street Construction Concrete Curb & Gutter, Kelly Lake Drive, South ½ of Woodland Hills Subdivision, \$5,117.75 (Payment No. 3 and Final)

Item held

Moved by Ald. Sevenich, seconded by Ald. Benner to approve Consent Agenda item 5, Terminating the Lease and accepting the Army Reserve property with following conditions:

- The building is demolished by the Army and returned to its previous state per the lease agreement, to include removal of any underground footings, utilities, storage tanks, pavement or other structures, and grading and seeding the site.
- The Army demonstrates that there's no contamination resulting from their use of the property.

PRD Tungate explained the Park & Recreation Board has reviewed the building and made the recommendation to the Plan Commission and the same recommendation was made to the Council.

CA/HRD Captain explained the lease with the Army Corp of Engineers allows for the City to request the U.S. Army demolishes the building and returns the property to the pre-lease condition.

Motion carried on roll call 7-0.

## I. ACTION ITEMS

### 1. [Accounts payable and payroll for the term of 10/4/12 to 10/11/12 in the amount of \\$686,442.36](#)

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.

Motion carried on roll call 7-0.

### 2. [Street Use Application – Hometown Halloween Downtown Trick or Treat: Thursday, October 25, 2012: 3:00 PM – 6:30 PM \(Menasha Farm Fresh Market\)](#)

Moved by Ald. Taylor, seconded by Ald. Krueger to approve Street Use Application for Hometown Halloween Downtown Trick or Treat

PC Styka and DFC DeLeeuw stated they have no objection to closing the portion of the street.

Motion carried on roll call 7-0.

### 3. [Approval of Menasha Police Department participation in the Winnebago County OWI Task Force](#)

Moved by Ald. Klein, seconded by Ald. Krueger to approve Menasha Police Department participation in the Winnebago County OWI Task Force.

PC Styka explained the creation of the OWI Task Force. Representatives from Cities of Menasha, Neenah, Oshkosh and Town of Menasha are involved.

Motion carried on roll call 7-0.

## J. ORDINANCES AND RESOLUTIONS

### 1. [O-15-12 – An Ordinance Amending Section 2-1-1 Of The Municipal Code \(Ward Boundaries\)](#)

Moved by Ald. Sevenich, seconded by Ald. Krueger to adopt O-15-12.

Clerk Galeazzi explained the requirement to split Wards 1 & 5 based on the new Assembly District lines.

Motion carried on roll call 7-0.

## K. APPOINTMENTS

### 1. Mayor's appointment to the Housing Authority:

- a. Reappointment of Tim Maurer, 575 Riverway, for the term of October 15, 2012 – July 21, 2015

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve reappointment of Tim Maurer.

Motion carried on voice vote.

### 2. Creation and appointments of Ad-Hoc Water & Light Commissioner search

- a. Ald. Stan Sevenich, Council President
- b. Ald. Mike Taylor
- c. Ald. Kevin Benner

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve appointments to Ad-Hoc Water & Light Commissioner Search.

Ald. Sevenich explained the committee will review resumes and report to the Council.

Motion carried on roll call 7-0.

## L. HELD OVER BUSINESS

None

## M. CLAIMS AGAINST THE CITY

None

## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

## O. ADJOURN

Moved by Ald. Krueger, seconded by Ald. Klein to adjourn at 6:40 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk