

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 1, 2012  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:13 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Cpt. Halderson, DPW Radtke,  
CDD Keil, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [September 17, 2012](#)

Moved by Ald. Klein, seconded by Ald. Krueger to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – Jingle Bell Run/Walk for Arthritis; Saturday, December 1, 2012; 8:30 AM – 10:30 AM; \(Arthritis Foundation, Upper Midwest Region\)](#)

CA/HRD Captain stated she will clarify the insurance is in order so this item can be forwarded to the Common Council.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council Street Use Application, Jingle Bell Run/Walk for Arthritis, Saturday December 1, 2012, 8:30-10:30am  
Motion carried on voice vote.

2. [Change Order – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; ADD: \\$3,617.57 \(Change Order No. 1 and Final\)](#)

DPW Radtke explained the change order is for lawn and terrace restoration. To complete the curb and gutter installation and allow for proper drainage they needed to go back further than planned on some of the terraces. These are assessable costs.

Moved by Ald. Krueger, seconded by Ald. Englebert to recommend to Common Council change order for MCC, Inc., Contract Unit No. 2012-02, New Street Construction Concrete Curb & Gutter, Kelly Lake Drive and South ½ of Woodland Hills Subdivision, add \$3,617.57  
Motion carried on voice vote.

3. [Payment - MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$5,117.75 \(Payment No. 3 and Final\)](#)

DPW Radtke explained this payment corresponds with the change order and is the final payment for this project.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council payment to MCC, Inc. Contract Unit No. 2012-02, New Street Construction Concrete Curb & Gutter, Kelly Lake Drive and South ½ of Woodland Hills Subdivision, \$5,117.75  
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Langdon to adjourn at 7:23 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk