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- Areas of Specialty**
- Employment Placement
  - Vocational Testing
  - Case Management
  - Employment Counseling
  - Recruiting
  - Motivational Speaking
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**Education**                      **Bachelor of Arts in Human Services**                      *August, 2005- May, 2008*  
(Minors: Psychology and Criminal Justice)  
*Springfield College, Springfield, Massachusetts*

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**Experience**                      **HUMAN SERVICES, Milwaukee, Wisconsin**                      *March, 2003- December, 2007*

- Employment Placement Specialist*                      *YWCA of Greater Milwaukee*
- Provided educational skills and vocational testing to program participants.
  - Networked with employers to create employment opportunities for our hard-to-serve client population.
  - Conducted background and reference reviews of program participants.

- Children First Program Coordinator*                      *MAXIMUS Inc.*
- Spoke before community organizations and neighborhood groups to establish a rapport between the community and the agency.
  - Provided case management services to court assigned program participants.
  - Provided employment counseling and supportive services to participants to aid with job placement and retention.

**MARKETING, Chicago, Illinois**                      *November, 2006- Present*

- Talent Coordinator CommonGround Inc.*
- Reviewed and accommodated hospitality and technical requirements of performing artists.
  - Corresponded with the appropriate media outlets to promote events.
  - Acted as an assistant to the artist/ management team to ensure that all contractual obligations were fulfilled.

- Operations Manager Dewalt-Langley Inc.*
- Organized and coordinated daily activities for PR and Marketing team.
  - Acted as a liaison between the company, the clients and the community.
  - Networked to create a new client population and expand the range of services offered.
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- Community Service Activities**
- State Advisory Board for Urban Affairs(WI)
  - Advocated politically at the local level
  - MAXIMUS High program Motivational Speaker
  - Facilitator of budgeting, parental rights, Project Return and domestic violence workshops