

Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Committee  
Meeting Minutes  
June 26, 2012 – 5:30 p.m.  
3<sup>rd</sup> Floor Council Chambers – City of Menasha

Present: Ald. Ahles, Stevenson, Sevenich, Langdon, Klein and Ramos.

Also Present: Deputy Chief DeLeeuw, Director Stoffel and Office Manager Theisen.

Ald. Stevenson called the meeting to order at 5:30 p.m.

Public Forum: No one was present from the public.

Meeting Minutes: The Committee reviewed the meeting minutes from May 22, 2012. **MSC Klein/Langdon to approve the meeting minutes from May 22, 2012 and place on file, all voting aye.**

Budget Report: The Committee reviewed the May budget report. **MSC Sevenich/Ramos to approve the May 2012 budget report and place on file, all voting aye.**

May Activity Report: The Committee reviewed the May activity report. Ald. Langdon asked how false alarms are handled. DC DeLeeuw reviewed our process and explained the fee schedule for these. **MSC Ramos/Ahles to approve the May Activity Report and place on file, all voting aye.**

Automatic Aid Update: DC DeLeeuw reported automatic aid has begun and things are going well. Discussion was held on how calls are being handled. DC DeLeeuw noted there is a small issue with getting run report information for automatic aid calls we take for Appleton and expect resolution in the near future. Ald. Klein asked that this be brought to the Menasha Council meeting for review. Ald. Stevenson asked that this be reported out to Neenah along with statistics.

Bridge Emergency Operations: DC DeLeeuw stated that there has been minimal issues with the bridges when we need to get across. He noted we do have radio communication with the tenders to communicate and ask them to put the bridge down if we have a major incident.

PPE Equipment: The Committee reviewed the purchase of new personal protective equipment. DC DeLeeuw noted that these are budgeted purchases and is funded through a separate line item in the operating budget. He explained that the gear will continue to be tested and replacement will be determined on how the equipment tests. He also noted that we do not spend the entire line item in the budget right away so we have funds left in case there is a major incident in the year and gear needs to be replaced. **MSC Sevenich/Klein recommends the City of Neenah and City of Menasha Common Councils approve the purchase of personal protective gear from Paul Conway Shields not to exceed \$28,656.00.**

Approval of Hose Replacement: DC DeLeeuw noted we are required to test our hose annually. In the past few years we have had some hose fail but have held back on replacing some of the hose. At this time, we have had too many hose fail through the testing process and have to replace them. Ald. Sevenich asked what percentage of this is being replaced. DC DeLeeuw noted it is about 25%. **MSC Sevenich/Langdon recommends the City of Neenah Common Council and the City of Menasha Common approve the purchase of various lengths of fire hose from Fire Apparatus & Equipment not to exceed \$6,090.50, all voting aye.**

Engine 35 Vehicle Repair: DC DeLeeuw noted that that both E36 & E35 needed vehicle corrosion repair work and this was budgeted in 2012. The intent is to extend the life of the vehicle and delay purchase of new vehicles. It was noted that E36 ended up having more repair work than what was originally noted and now due to extra money being spent to fix E36 we do not have enough to cover the corrosion repair for E35. At this time, we are about \$7,000 short and we may need more if they find additional things as they disassemble the vehicle during the repair process. It was noted that they give estimates but it is not uncommon to find additional repairs needed as you can't always see things until they are taken apart. Discussions were held on the different options for fixing this vehicle. Ald. Ramos raised concern extending this to 2013 and if the quote would stay the same in the future. It was decided we would send E35 in July or August to be looked at and given an updated estimate for what the costs will be. After this is received it will be brought back to the Committee for a decision.

**MSC Ramos/Sevenich to adjourn at 6:03 p.m., all voting aye.**

Respectfully Submitted,

Steve DeLeeuw  
Deputy Chief

SD/tt