

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting
October 23, 2012 – 3rd Floor Council Chambers
City of Menasha – 5:30 p.m.

Present: Ald. Sevenich, Stevenson, Ahles and Ramos.

Excused: Ald. Klein and Langdon

Also Present: DC DeLeeuw, Director Stoffel and Office Manager Theisen.

Public: Mike Janke

Ald. Stevenson called the meeting to order at 5:35 p.m.

Public Forum: Local 275 Union President, Mike Janke addressed the Committee regarding the proposed reduction in the 2013 overtime budget. He stated he is concerned that the Committee reviewed the 2013 budget at a previous meeting and approved the overtime budget for 2013 at same amount as 2012's budget. When the budget went to the Mayors for review the overtime budget was then reduced. He is concerned about the reduction and how this will affect staffing levels for the Department. He is asking for consideration in re-instating the budget at the 2012 amount and leave it up to Administration to manage the budget.

Meeting Minutes: The Committee reviewed the meeting minutes from September 25, 2012. Ald. Sevenich asked if the reduction for overtime affected only Menasha's portion. DC DeLeeuw said the 2013 reduction in overtime would affect the overall budget and would be split by the formula and would affect both municipalities. The reduction in the budget would reflect reducing the manpower at Station 36 from four crewmembers to three members. Ald. Steveson acknowledged President Janke's letter that was sent to him. **MSC Ramos/Sevenich to approve the meeting minutes, all voting aye.**

September 2012 Budget Report: The Committee reviewed the September 2012 budget report. The overtime line item was reviewed. DC DeLeeuw noted that it would be very close to exhaustion due to current FMLA requests and work comp injury.

Ald. Sevenich noted that after he reviewed President Janke's letter, his thought was to carry forward unused budgeted dollars not used in 2012 and felt we should request a carry forward into 2013 to utilize for re-instating reduction of the overtime budget and/or the general operating budget. Ald. Stevenson said that there is that possibility. DC DeLeeuw noted that we have had minimal carry forwards in previous years.

Ald. Sevenich asked about the unused grant monies Station 36's building grant. He was wondering if this money had to be used or not. DC DeLeeuw noted that we requested to utilize the unused funds to put towards a new truck exhaust system. We tried to save money by bringing the old system with us to the new station, however, there are issues

with this system and we are not able to repair it. **MSC Ahles/Ramos to accept the September 2012 budget report and place on file, all voting aye.**

September Activity Report: The Committee reviewed the September activity report and the Automatic Aid summary report. **MSC Sevenich/Ramos to accept the September Activity Report and the Automatic Aid report and place on file, all voting aye.**

Quint 32 Ladder Testing: DC DeLeeuw noted Quint 32 and Pumper 35 did pass their annual ladder tests. A recommendation was made to change the hydraulic oils and our own maintenance staff will perform this. Ald. Ahles noted if we are asking to extend the service life of our vehicles that we continue with the recommended maintenance so we and continue with the testing so we can prepare for any potential issues in the future and budget accordingly.

Medical Evaluations for 2013: The Committee reviewed the pricing submitted for 2013 physicals from Theda Care At Work and Affinity Occupational Health. Office Manager Theisen reviewed the required testing that is part of our current wellness program. She noted that we would utilize the City of Neenah's vendor for lab work, as there is a cost savings and the cost for this will be charged to the health insurance budget. The exception to this is one required test that our Department requires that is not part of the wellness program. The amount for this test is reflected in the overall cost. She also noted that the TB skin tests would continue through the Menasha Health Department, which saves us money as there is no injection fee for this and we only pay for the serum. Ald. Stevenson noted that the total cost for this program is around \$13,000, however, with the changes in vendors for the lab work this ends up saving the Department money. He thanked the staff for finding ways to save money and continue the program. Ald. Sevenich also thanked staff for their work in finding ways to save money with this program. **MSC Sevenich/Ramos recommends the City of Neenah Common Council and the City of Menasha Common Council approve the 2013 medical evaluations through Affinity Occupational Health for a total of \$8,625.50, all voting aye.**

MSC Ramos/Sevenich to adjourn at 6:00 p.m., all voting aye.

Respectfully Submitted

Steve DeLeeuw
Deputy Chief

SD/tt