



MEMO

TO: Thomas Stoffel, Comptroller/Treasurer
FROM: Pamela Captain, City Attorney/HR Director
SUBJECT: Whiting LLC, 14 Tayco Street
DATE: August 18, 2011

I have received a request from Whiting LLC for a grant of \$8,000 as a result of their Reserve Liquor License. I have reviewed the request and find that all is in order.

Please process a check for \$8,000 to Whiting LLC.

Cc: Common Council