



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Chief Al Auxier

DATE: August 25, 2011

RE: Commencement of Training for the Dive Team

As we discussed at our previous meeting, we are currently close to our goal of fundraising for establishing a Dive Team. The combined totals for both accounts is \$62,373.35. There is \$21,775.35 in the NMFR Trust Fund (donations and grants made directly to the Department) and the remainder has been raised through the Peterson Family. There has also been \$3,000 pledged by Thrivent Financial through candy bar sales.

We have recently submitted a \$25,000 grant request to Oshkosh Truck Foundation. We have made contact with the Neenah-Menasha Rotary Club and are continuing to research other grant opportunities. There are also additional fundraising events being planned through the Dive Team Fundraising group, which consists of NMFR personnel, Holiday Inn employees and Peterson Family members.

At this time we are requesting permission to move forward with the PADI I & II training (basic and advanced dive training) and Dive Rescue International training. PADI I & II would begin towards latter part of September. Dive Rescue International of Florida would follow this with specialty dive training in October. Ice/cold water rescue training would not take place until January/February, when conditions are present to train.

When we originally put together the costs for training it was anticipated that this training would be held on specific days with all members present on those days. However, the instructor at O2 recently notified us that he would be willing to train members on shift to reduce the costs of overtime that would have been incurred due to members training off shift. This will save us \$8,100 in training costs, not \$20,000 that I had originally presented last week. Therefore, our anticipated start up costs of \$68,302 have been reduced to \$60,202.

I am asking permission to move forward with training 12 dive team members for the PADI I & II and Dive Rescue International training for a total of \$25,140. The Peterson Family will move funds for the costs of this training from their trust account into ours and the costs of training will be paid out of the NMFR Dive Team Trust that is currently handled through the City of Neenah Finance Department.

Thank you for your consideration.

AA/tt

Original Proposed Training Cost for

NMFR Dive Rescue Team

Class Description	Training Wages		Total Team		Class Tuition		Total		Time Requirement	
	Per Member	Per Member	Training Wages	Total Training Wages	Per Member	Per Member	Team Tuition	Total Tuition	Per Member	Per Member
PADI Open Water I & II *	\$ 1,040.00	\$	12,480.00	\$	395.00	\$	4,740.00	\$	26	hours
PADI Ice Diver	\$ 600.00	\$	7,200.00	\$	165.00	\$	1,980.00	\$	15	hours
Dive Rescue International I **	\$ 960.00	\$	11,520.00	\$	375.00	\$	4,500.00	\$	24	hours
Total Training Cost	\$ 2,600.00	\$	31,200.00	\$	935.00	\$	11,220.00	\$	65	hours
* Equipment Rental										
					\$	35.00	\$	420.00		
** Equipment Rental										
					\$	80.00	\$	960.00		
Pool Rental Cost										
	\$20 per hour		Need pool for 12 hours		\$		\$	240.00		

All divers shall participate in minimum of 4 training dives per calendar year. One of which shall be a pool dive to show basic competencies and one ice dive. Total "down" time for the 4 total dives shall not be less than 80 minutes.

Annual Pool Rental Cost for 3 training days in the pool to demonstrate basic competencies. \$40 per day Total of \$120.

Yearly Training required by NMFR to maintain and show diver competencies.

NMFR DIVE TEAM PADI OPEN WATER CLASS COSTS

REVISED 8/25/11

	Tuition Cost per student	Class Room Time per student	Pool Time per student	Quarry Time per student	OT for Training
	\$320	6	6	11	\$ 5,280.00
Originally Budgeted	\$ 4,740.00		Originally Budgeted		\$ 12,480.00
Cost for Team Tuition	\$ 3,840.00		OT for Training		\$ 5,280.00
Savings	\$ 900.00		Savings		\$ 7,200.00

Savings are from working with PADI instructor and reducing total time by requiring students to pre-read text book. Also able to run 3 classes one for each shift. Only needing backfilling not paying student OT.

- 3 day course
- Day 1- 3 hours classroom, 6 hours pool
- Day 2 - 3 hours classroom, 5 hours Quarry
- Day 3- 6 hours Quarry

**Proposed Start-up Cost
for**

NMFR Dive Rescue Team

Cost's			
Equipment	\$	24,262.00	\$ 24,262.00
Training Wages	\$	31,200.00	\$ 24,000.00
Training Tuition	\$	11,220.00	\$ 10,320.00
Equipment Rental	\$	1,380.00	\$ 1,380.00
Pool Rental	\$	240.00	\$ 240.00
Total Cost's	\$	68,302.00	\$ 60,202.00

Revised Costs 8-25-11
Due to negotiations
with Instructor and on
shift training

**Proposed Annual Cost
for**

NMFR Dive Rescue Team

Equipment maintenance	\$	1,016.00
Equipment Replacement	\$	1,125.00
Pool Rental 6hours annually @ \$20 hr.	\$	120.00
Training Wages - Training would be completed on normal duty days.	\$	-
Total Annual Cost	\$	2,261.00