

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Third Floor Council Chambers  
140 Main Street, Menasha**

**Tuesday, July 19, 2011  
6:30 PM**

**MINUTES**

**A. CALL TO ORDER**

The meeting was called to order at 6:35 pm by Chairperson Linda Stoll.

**B. ROLL CALL**

1. **Present:** Becky Bauer, Chris Bohne, Mike Dillon, Roger Kanitz, Linda Stoll, Kathy Thunes, Paul Van de Sand
2. **Excused:** Ed Kassel, Sadie Schroeder
3. **Also Present:** Community Development Director Greg Keil, Principal Planner Amy Kester, and Mayor Donald Merkes.

**C. PUBLIC COMMENTS**

1. **Kathy Thunes** reported that East Central Wisconsin Regional Planning Commission intends to reapply for a regional sustainability planning grant from HUD. They are currently waiting for the NOFA to be published.
2. **Mike Dillon** announced that due to his new responsibilities at the Town of Menasha, he has submitted his resignation from the Sustainability Board. Members and staff expressed appreciation for his contributions to numerous sustainability efforts in the city.

**D. MINUTES TO APPROVE**

Roger Kanitz made and Sadie Schroeder seconded a motion to approve the minutes from the June 21, 2011 Sustainability Board meeting. The motion passed.

**E. COMMUNICATIONS**

1. **Appleton ReStore Electronics Recycling Information**  
CDD Keil included information regarding the Habitat ReStore's recycling program for electronics.

**F. REPORTS**

No reports.

**G. DISCUSSION**

1. **Wisconsin Clean Cities – Creating a Chapter**

Paul Van de Sand reported that based on his discussions with Clean Cities for SE Wisconsin, there may be an entity seeking to form a Clean Cities chapter for northeast Wisconsin. There was discussion regarding natural gas fueling, electrical charging stations, and grant opportunities from the Department of Energy through the Clean Cities program. Paul also explained that there may be grant writing resources and services available through the WI Office of Energy Independence for energy-related grants.

## **H. ACTION ITEMS**

### **1. 2011-2012 Sustainability Plan – Prioritizing Activities**

Becky Bauer distributed copies of the online survey that members were sent the prior week. Members who had not submitted their answers completed the survey. The top priority activities were completion of the energy baseline studies, both energy and transportation) and promotion of a complete streets policy. There was discussion regarding the feasibility of implementing complete streets and the need for community education on the issue.

Roger Kanitz made and Sadie Schroeder seconded a motion to bring this item back at the next meeting for further discussion. The motion passed.

## **I. ADJOURNMENT**

Paul Van de Sand made and Mike Dillon seconded a motion to adjourn at 7:53 pm. The motion passed.

*Respectfully submitted by Amy Kester, Principal Planner.*