

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
June 7, 2011
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 p.m. by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioner Schmidt, DPW Radtke and Ald. Benner

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Homan and Cruickshank

PLAN COMMISSION MEMBERS ABSENT: Commissioner Sturm

OTHERS PRESENT: CDD Keil, PP Kester, Todd Platt, Jim Lundberg, Stanley Bye and Tammy Thompson

C. MINTUES TO APPROVE

1. **Minutes of the May 17, 2011 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Ald. Benner to approve the May 17, 2011 Plan Commission meeting minutes with one correction - to spell Commissioner Sturm correctly. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

F. ACTION ITEMS

1. **Site Plan Review – Dollar General – Appleton Road**

Todd Platt gave an overview of Dollar General as a corporate entity. PP Kester stated the staff review comments on the site plan. Commissioners discussed:

- Building materials
- Site Lighting
- Dumpster enclosure location and screening
- Screening of ground mounted equipment
- Transitional area planting
- Storm water management

The consensus was that the developer should work with staff to address the items described above and bring back a revised site plan.

2. **Site Plan Amendment – 1429 Province Terrace and Consideration of Proposed Changes to Parking Lot Requirements**

Stanley Bye described the history of the site development and the current use of the site. Tammy Thompson described the business operations within the facility and the related need for

more parking. Commissioners discussed the application of interior parking lot landscaping requirements. The consensus was that staff should put together alternatives for parking lot landscaping that would give the Plan Commission greater discretion in allocating landscaping within and around the perimeter of parking lots.

G. ADJOURNMENT

Motion by DPW Radtke, seconded by Ald. Benner to adjourn at 5:20 p.m. The motion carried.

Minutes respectfully submitted by Greg Keil, CDD.