

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Council Chambers, City Hall – 140 Main Street**  
**February 14, 2011**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Sue Pawlowski, Ron Suttner, Lisa Hopwood, and Steve Krueger

MEMBERS EXCUSED: Nancy Barker

OTHERS PRESENT: PRD Tungate, PS Maas, Pete Hensler of Friends of the Fox and Mike Jones of USDA

**C. MINTUES TO APPROVE**

1. **Minutes of the January 10, 2011 Park Board Meeting**

Moved by R. Suttner, seconded by S. Krueger to approve the January 10, 2011 Park Board meeting minutes. Motion carried 6-0.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Park Project, Forestry and Vandalism Report – PS Maas**

PS Maas reported no vandalism last month, Marina pier decking project is nearly complete, WDNR Urban Forestry grant has been awarded to the City to assist in the removal of ash trees in poor condition. The grant will also help with replanting efforts. The Board understood and accepted the fact that some ash trees over 20" in diameter will be coming down. R. Suttner commented that he felt the ice rink was well used this winter.

2. **Director's Program and Project Report – PRD Tungate**

PRD Tungate reported on the Winter Gala held on February 5, summer program brochure, softball leagues, seasonal staff hiring and how the State's Stewardship grant program may be altered by the Walker administration. The City is planning to apply for a Stewardship grant for the first phase of the Gilbert site shoreline and trail renovation. PRD Tungate also discussed a new upcoming, three-part youth/adult fishing education series. The programs will be taught by Greg Karch. Different methods of promoting the program were discussed. Board member S. Krueger will assist in the design and distribution of an event poster.

**F. DISCUSSION**

1. **Presentation and Public Comment Session on City Goose Abatement Plans for 2011 – USDA Representative and PS Maas**

Mike Jones of the U.S. Department of Agriculture presented a program on the Canadian goose and various abatement options for dealing with nuisance populations. PS Maas also summarized the city's history in dealing with geese. Goose excrement is still at unacceptable levels at ball diamond and trail areas in Jefferson Park, as well as in areas near the Memorial Building. Other city owned greenspaces and boat landings have also been negatively impacted.

Funding was included in the 2011 budget to participate in the capture of 100 geese this June while the "resident" birds are in their flightless stage. The processed meat from the captured birds is in high demand. The Board was supportive of this plan and had positive comments about Mr. Jones presentation.

## **G. ACTION ITEMS**

1. **Acceptance of Donation for Two Floating Kayak/Canoe Access Docks – Pete Hensler, Friends of the Fox, Fox Cities Greenaways**  
Pete Hensler, representing the Friends of the Fox organization was present to describe a donation of two floating kayak/canoe access docks to the City. Friends of the Fox will donate one; the second one will be donated by Fox Cities Greenways, Inc. Mr. Hensler explained how the two access sites fit into plans to develop the Fox-Wisconsin River Heritage Parkway Water Trail. The first location in Jefferson Park will be an ideal starting point for the lower Fox River. The launch will be located on the far west end of the park, just south of Green Bay Street. The second access dock will be just east of the Marina. Harbormaster Schabach was consulted on the location. The cost of the two docks is approximately \$4,500. The Park Crew will install the docks in the spring and remove them each fall. After the docks are installed, some type of media coverage will be planned. Moved by R. Suttner, seconded by S. Krueger to accept the donation of two floating kayak/canoe access docks. The motion carried 6-0.
2. **Approval of Marina Harbormaster Contract for 2011-2013**  
The Board reviewed the proposed three year contract with Diane Schabach to continue operating the city's Marina. CA Captain advised staff that per ordinance, the Board has the authority to approve the Harbormaster contract. Members felt that Diane has done a great job at the Marina and were supportive of her continuing her duties. PRD Tungate stated that Mayor Merkes and CA Captain have reviewed and approved the language in the contract. Chr. D. Sturm and other members felt that the next time the contract is negotiated; the Board would like to be more involved in the process. Moved by S. Krueger, seconded by S. Pawlowski to approve the Harbormaster contract for 2011-2013. Motion carried 6-0.
3. **Agreement Between City of Menasha and Neenah/Menasha YMCA for Grunski Runski**  
Moved by R. Suttner, seconded by S. Krueger to approve a two year agreement with the YMCA on partnering on the operation and promotion of the Otto Grunski Runski and Kids FunRunski. PRD Tungate noted that last year's event registration increased by over 40%, which was the first year of the agreement with the Y. The motion carried 6-0.
4. **Election of Officers**  
A unanimous ballot was cast to nominate Dick Sturm as Chair and Ron Suttner as Vice-Chair for 2011. The motion carried 6-0.

## **H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

No one spoke.

## **I. ADJOURNMENT**

Moved by R. Suttner, seconded by S. Krueger to adjourn at 7:39 p.m. Motion carried 6-0.