

Neenah-Menasha Fire Rescue  
Joint Fire Commission Meeting Minutes  
August 24, 2011 – 12:00 p.m.  
3<sup>rd</sup> Floor Council Chambers – City of Menasha

Present: Commissioners Kubiak, Keating, Liebhauser, Nevitt and Lewis

Excused: Commissioner Mattes

Also Present: Chief Auxier and Office Manager Theisen

Commissioner Keating called the meeting to order at 12:00 p.m.

Introduction of New Member: Ken Kubiak was introduced to the Commission as the newest Menasha member.

Approval of Minutes: The Commission reviewed the meeting minutes from April 27, 2011. **MSC Nevitt/Lewis to approve the meeting minutes from April 27, 2011, all voting aye.**

July Activity Report: The Commission reviewed the July Activity Report. This is informational only and no action is required.

July Budget Report: The Commission reviewed the July Budget Report. This is informational only and no action is required.

Review of Fire Commission Budget for 2012: The Commission reviewed the tentative budget for 2012 for the Fire Commission.

Discussion of Staffing for 2012: Chief Auxier discussed staffing changes for the upcoming year and the need of establishing an eligibility list. It was decided to review job descriptions in early 2012 and make decisions on replacement processes at that time.

9/11 Remembrance Ceremony: Chief Auxier reviewed the upcoming Remembrance Ceremony that is being planned for September 11, 2011.

**MSC Nevitt/Liebhauser to adjourn at 12:40 p.m., all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt