



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
July 8, 2011
MINUTES

Meeting called to order at 9:05 AM

Present: Adam Alix, Todd Drew, Jeff Nieland, Corey Gordon, Mark Radtke, Jim Julius, Vince Maas, Tim Jacobson, Pamela Captain

Absent: Brian Tungate, Ken Popelka, Corey Gordon

Approval of Minutes – Motion to approve minutes from the April 26, 2011 meeting made by V. Maas second M. Radtke.

A. Old Business

1. **EOEP Maps** – Jefferson Park Bathhouse – no updated information
2. **Maintenance Shop Ventilation Issue** – A. Alix working on portable exhaust using floor exhaust ports.
3. **Shorts Update** – Issue is covered in union contract – shorts are prohibited.

B. New Business

1. **Monthly Safety Topic** – *“I scream, you scream will all scream for sunscreen”* was distributed and discussed. Topic covered the importance of using sunscreen for employees working outdoors. Additional work place safety information was also provided to be posted.
2. **Injury Review** – 2 injuries were reported:
First injury- Employee lacerated his wrist while trying to prevent a lawn mower from hitting a fence. Recommendation: Employee is not strong enough to prevent stop mower, rather employee should not cut as close to the fence instead use a walk behind along the fence edge.
Second Injury – Employee bruised his thumb when it was pinched between two dog ears on the dumpster. Recommendation: Employee should be more aware of hand placement while moving and dumpsters.
3. **Sunscreen** – The issue of whether sunscreen was considered PPE which the employer should supply. B. Rank from CVMIC provided clarification and OSHA section which stated it was the responsibility of the employee to maintain and apply sunscreen as needed.
4. **Replacement of Bill Basler on Committee** – It was suggested that John Quella be approached.
5. **Jefferson Park Pool Walk-thru** – Refer to report.

C. Training

1. **Fire Extinguisher Training** – to be scheduled with NM Fire Department for late September. Training will be live at the Public Works Facility.
2. **Rigging Training Update** – Training will be conducted on August 9 with a weather alternate date of August 10 at Oak Hill Cemetery.
3. **Confined Space Training** – T. Drew will schedule with M. Sipin NM Fire training at the Neenah training facility for late September to early October.
4. **Other training suggestions** – no other issues raised.

D. Adjourn: Motion P. Captain second V. Maas Meeting adjourned at 9:45 am