



**PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE**  
**May 24, 2011**  
**MINUTES**

Meeting called to order at 9:05 AM

Present: Adam Alix, Todd Drew, Jeff Nieland, Corey Gordon, Mark Radtke, Jim Julius, Vince Maas, Tim Jacobson, Pamela Captain

Absent: Sue Nett, Bill Basler Sr., Brian Tungate

**Approval of Minutes** – Motion to approve minutes from the April 26, 2011 meeting made by M. Radtke second J. Julius.

**A. Old Business**

1. **EOEP Maps** – Jefferson Park Bathhouse – no updated information
2. **Recycle Truck Update (injury from Feb)** – Unit not used since last meeting.

**B. New Business**

1. **Monthly Safety Topic** – “*Think Safety; You owe it to yourself*” was distributed and discussed. Topic covered proper use of personal protective equipment.
2. **Injury Review** – 1 injury was reported:  
Sanitation employee smashed a finger between a dumpster and the truck while pushing the dumpster. A portion of the dumpster wheels were in loose gravel and moved unexpectedly resulting in the injury. Employee did seek medical attention and was out for the remainder of that day.
3. **Maintenance Shop Ventilation Issue** – T. Drew stated that sampling equipment was ready. Maintenance should inform the next time that torch work is done for an extended period > 1 hr.
4. **Shorts** – V. Maas requested the item be added to the agenda.  
Discussion that issue should be left up to the individual departments. Concerns were raised about union issues if Parks is allowed and DPW is not. P. Captain recommended consulting with the Mayor first regarding the perception of employees wearing shorts.
5. **Respirator Filters** – T. Drew will reinforce with employees during fit testing the availability of different filters which may be necessary for different jobs. This is based on recent issue with gas motor powered drill in a close space. Issue was raised concerning exhaust exposure and potentially carbon monoxide.
6. **Other new items** – no other items were addressed.

### C. Training

1. **DPW/Parks Lifting Training** – T. Drew to reschedule with a station / practical type training session.
2. **Diversity Training**- general opinion that the training was not beneficial and that it was a repeat of training offered 1 yr ago.
3. **Excavation Competent Person Training** – training was very good and well received by those who attended.
4. **Rigging Training** – V. Maas to finalize dates with provider
5. **Ladder Safety** – agreed that this training should be done in computer format. T. Drew will attempt to get the training out to the DPW / Parks computers by the June meeting.
6. **Confined Space Training** – T. Drew to reschedule with M. Sipin NM Fire for late August – September 2011.
7. **Other Training suggestions** – no other items addressed

D. **Adjourn:** Motion P. Captain second V. Maas Meeting adjourned at 9:45 am