

**D R A F T**

**Minutes**

**Elisha D. Smith Public Library**

**Executive Director Search Committee Meeting**

**February 16, 2011**

Present: Jill Enos, Sue Werley, Cate Brandt, Lynn Tungate, Cindy Schaefer-Kemps, Kathy Wicihowski, Library Director Tasha Saecker

Absent: Bob Stanke, Jim Englebert

Meeting called to order at 5:07 p.m. by Jill Enos.

**Discussion/Action Items**

1. Committee worked on and updated the library director's job description that will be posted on the web site.

**Future Meetings**

The next committee meeting will be held on March 2, 2011 at 4:30 p.m. in the Gegan Room.

**Adjournment**

Motion to adjourn the meeting at 6:37 p.m. by Werley, seconded by Schaefer-Kemps and carried unanimously.

Respectfully submitted,

Kathy Wicihowski, recording secretary