

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday June 6, 2011  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:10 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of silence for Dave Erdmann, Dave Omitt and Frank Stilp, all recently passed away.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Bouchard, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

DEPT. HEADS EXCUSED: PHD Nett, PRD Tungate

D. PUBLIC HEARING

1. [Proposed amendment to Title 13, Article E of the Code of Ordinances relating to the paving of driveways and parking lots](#)

CDD Keil gave a brief overview of the proposed ordinance.

No one from the public spoke.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tom Schanke, Gardens of Fountain Way, 1050 Fountain Way. Discussion on Lot 16 Lake Park Villas.

Atty. Timothy Anderson, Representing Tom Schanke. Request a meeting with City staff to discuss Lot 16 Lake Park Villas.

Vince Knuth, 46 Lawson Street. Citations received from Police Dept.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [FC Auxier – Update on Winnebago County radio system](#)

FC Auxier explained the FCC mandated upgrades to all VHF frequencies which results in changes in the the County radio system. He explained the impact to the NM Fire Rescue budget to update the radio system.

2. Joe Weidert – Discover Historic Menasha Contest – award of donated prizes to Melissa Brumbelow- 1059 Sterling Heights Dr. Menasha

Mayor Merkes explained the Discover Historic Menasha Contact organized by the Landmarks Commission and sponsored by the downtown merchants. He introduced the winner, Melissa Brumbelow. He presented Ms. Bumbelow with a gift basket donated by the downtown merchants.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 5/16/11](#)
- b. [Board of Public Works, 5/16/11](#)
- c. Joint Review Board, [4/18/11](#), [5/18/11](#)
- d. [Landmarks Commission, 5/25/11](#)
- e. [Library Board, 5/19/11](#)
- f. [Parks & Recreation Board, 5/9/11](#)
- g. [Plan Commission, 5/17/11](#)
- h. Police Commission; [4/28/11](#), [5/23/11](#)
- i. [Sustainability Board, 5/17/11](#)
- j. [Water & Light Commission, 4/27/11](#)
- k. [Water & Light Commission, 5/08 – 6/09; Closed Session](#)

Communications:

- l. [Redevelopment Authority \(R-23-05\)Resolution & bylaws creating the of the City of Menasha, Wisconsin](#)
- m. [United Way 2010 Government Leaderboards](#)
- n. [US Coast Guard, 5/24/11; Replacement of Railroad Swing Bridge, Town of Oshkosh](#)

Moved by Ald. Sevenich, seconded by Ald. Taylor to receive Minutes A-K and Communication L-N.  
Motion carried on voice vote.

Ald. Klein: Thanked CCD Keil and PRD Tungate for their assistance to a resident on a recent issue.  
Ald. Taylor: Thanked CDD Keil for the information provided on the RDA (Comm. L); Announced an Open House of VFW Post 2126 on June 25, 2011.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 5/16/11](#)
2. [Special Common Council, 5/19/11](#)

Administration Committee, 5/16/11; recommends approval of:

3. [Accept quote of The Post Crescent as the official City newspaper, May 2011-May 2012.](#)

Board of Public Works, 5/16/11; recommends approval of:

4. [Street Use Permit – 24<sup>th</sup> Annual Marina Steak Fry; Saturday, June 18, 2011; 4:00 PM – 10:00 PM](#)
5. [Street Use Permit – 14<sup>th</sup> Annual Labor Day Corn Roast; Saturday, September 3, 2011; 4:00 PM – 10:00 PM](#)

Moved by Ald. Sevenich, seconded by Ald. Klein to approve items 1-5 of Consent Agenda.  
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 5/19/11 to 6/2/11 in the amount of \\$1,146,396.67](#)

Moved by Ald. Klein, seconded by Ald. Langdon to approve accounts payable and payroll.  
Motion carried on roll call 8-0.

2. [Renewal of Liquor License for 2011-2012 licensing year](#)

Moved by Ald. Klein, seconded by Ald. Langdon to approve renewal of liquor license for 2011-2012.  
Motion carried on roll call 8-0.

3. [Outdoor Alcoholic Beverage Permit, July 1, 2011-June 30, 2012](#)

Moved by Ald. Klein, seconded by Ald. Langdon to approve Outdoor Alcoholic Beverage Permits.  
Moved by Ald. Benner, seconded by Ald. Zelinski to remove Jitters Bar LLC from list.  
Discussion on Jitter's outdoor serve area not in compliance with zoning and building code requirements.  
Motion to amend to remove Jitters Bar LLC from the list carried on roll 8-0.  
Motion to approve remaining Outdoor Alcoholic Beverage Permits carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. [O-5-11 – Ordinance relating to Overnight Parking \(Introduced by Ald. Zelinski\) \(Recommended by Parking Committee\)\(2<sup>nd</sup> introduction\)](#)

Moved by Ald. Zelinski, seconded by Ald. Langdon to adopt O-5-11.  
Motion carried on roll call 8-0.

2. [O-6-11 – Ordinance relating to the paving of driveways and parking lots \(Introduced by Ald. Taylor & Zelinski\) \(Recommended by Plan Commission\)\(1<sup>st</sup> Introduction\)](#)

No Action

J. ORDINANCES AND RESOLUTIONS, Cont'd.

3. [R-22-11 – Resolution in support of restoring the State mandate for recycling programs and related grants to the 2011-2013 State Biennial Budget \(Introduced by Mayor Merkes\) \(Recommended by Sustainability Board\)](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to adopt R-22-11.  
Motion carried on voice vote.

4. [R-23-11 – Resolution supporting the establishment of the Fox Wisconsin Heritage Parkway \(Introduced by Ald. Sevenich\)\(Recommended by the Landmarks Commission\)](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt R-23-11.  
Discussion: CDD Keil explained the history of the Fox Wisconsin Heritage Parkway.  
Motion carried on voice vote.

5. [R-24-11 – Resolution to maintain local control of Public Works Projects \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt R-24-11.  
Motion carried on voice vote.

K. APPOINTMENTS

1. Mayor's Appointments to the AD-HOC Redistricting Committee

John Davel, Bernie Sandlin, Tom Konetzke, Ray Zielinski, Jack Fry, Tony Gutierrez

Mayor Merkes stated Tony Gutierrez asked to only be a consulting member of the committee.

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve appointments of John Davel, Bernie Sandlin, Tom Konetzke, Ray Zielinski, and Jack Fry.

Motion carried on voice vote.

2. Mayor's Alderman Appointment to the Heckrodt Wetland Reserve Board of Alderman Mike Taylor

Moved by Ald. Sevenich, seconded by Ald. Zielinski to approve appointment of Ald. Mike Taylor.

Motion carried on voice vote.

3. Mayor's Reappointments to the Library Board

- a. Patrick Murray, 2942 Silver Birch Ct., Menasha, for the term of July 1, 2011 – July 1, 2014

- b. Mary Crawmer, 1345 Lucerne Dr., Menasha, for the term of July 1, 2011 – July 1, 2014

Moved by Ald. Englebert, seconded by Ald. Benner to approve appointments of Patrick Murray and Mary Crawmer.

Motion carried on voice vote.

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Langdon to adjourn at 7:08 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, City Clerk