

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 3, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Klein, Taylor, Sevenich, Langdon, Krueger

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Acting PC Brunn, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, LD Lenz, Pk Supt Maas, Clerk Galeazzi and the Press

DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tom Timmins, 231 Ninth Street. Concerns about Menasha postal employees working out of Neenah Post Office.

Erik Perkins, 1665 Woodstock Street, Oshkosh. Concerns about Menasha postal employees working out of Neenah Post Office.

Nathan Wright, 302 N. Rankin Street, Appleton, Union Representative for local Letter Carriers. Concerns about Menasha postal employees working out of Neenah Post Office.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CDD Keil – Introduction of new Associate Planner, Kara Homan

CDD Keil introduced AP Kara Homan to the Council. AP Homan previously worked at East Central Regional Planning Commission and has a Masters Degree in Urban and Regional Planning.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administration Committee, 9/19/11](#)

b. [Board of Public Works, 9/19/11](#)

c. [Board of Health, 8/10/11](#)

d. [NM Fire Rescue, Joint Finance & Personnel Committee, 9/20/11](#)

e. [NM Sewerage Commission, 7/26/11, 8/23/11](#)

f. [Safety Committee, 8/4/11; City Hall](#)

g. [Safety Committee, 8/23/11; Public Works & Parks](#)

h. [Redevelopment Authority, 9/26/11](#)

Communications:

i. [CA/HRD Captain to Thomas Schanke, 9/16/11; Notice of exercise of right to repurchase parcel #2 \(lot 16\) Menasha WI](#)

j. [Calumet County Planning, Zoning & Farmland Preservation Committee; 9/20/11, public hearing notice Dept. of the Army Corps of Engineers, 9/7/11; Lake Winnebago outflow in the lower Fox River meeting](#)

k. [CDD Keil, 9/29/11; Transfer of vacant land & lots in Lake Park Villas to the Redevelopment Authority](#)

l. [League of Wisconsin Municipalities, 9/2011; Public Records and Open Meetings Law Seminar](#)

m. [Town of Harrison, 9/20/11; notice to incorporate portions of the Towns of Harrison and Buchanan to a village](#)

- n. [Proclamation, 9/27/11; Congratulating the "What do you love about Miller Park?" Contest winner from Menasha](#)
- o. [Proclamation, 10/1/11; Wisconsin Disability Employment Awareness Month](#)
- p. [USPS, 9/19/11; Notice of intent to conduct area mail processing study](#)
- q. [US Senator Kohl's Office to Ald. Sevenich; Menasha's postal delivery service](#)

Moved by Ald. Langdon, seconded by Ald. Sevenich to received Minutes & Communications A-Q.

Discussion: Ald. Klein-Comm. K, RDA should be organized in formal structure.

Ald. Taylor-Comm. K, according to RDA by-laws subcommittees can be formed.

Ald. Benner-Comm. I, any response from Mr. Schanke on notice.

Ald. Benner-Comm. M, how boundary agreement will affect Town of Harrison to incorporate to village

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 9/19/11](#)

Administration Committee, 9/19/11; recommends approval of:

- 2. [Accept donation from Gold Cross Ambulance to Menasha Police Department](#)

Ald. Benner requested to remove item 2 from Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda item 1.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

- 1. Moved by Ald. Sevenich, seconded by Ald. Taylor to approve item 2 of Consent Agenda, Accept donation from Gold Cross Ambulance to Menasha Police Department.

Discussion: Acting PC Brunn explained the estimated cost to eliminate ambulance markings and retrofit some equipment will range from \$1,000-\$4,000. Most of the work will be done in-house.

Motion carried on roll call 7-0.

I. ACTION ITEMS

- 1. [Accounts payable and payroll for the term of 9/21/11 to 9/29/11 in the amount of \\$ 880,917.47](#)

Moved by Ald. Klein, seconded by Ald. Zelinski to approve accounts payable and payroll.

Discussion/Questions/Answers on expenditures.

Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTIONS

- 1. [O-14-11 An Ordinance Relating to Regulation of Firearms and Explosives](#)(Recommended by Administration Committee)(1st Introduction)

No action

- 2. [O-15-11 An Ordinance Relating to Carrying Concealed Weapons](#)(Recommended by Administration Committee)(1st Introduction)

No action

- 3. [Substitute Amendment #1 to O-15-11-An Ordinance Relating to Carrying Concealed Weapons](#)

No action

- 4. [O-16-11 An Ordinance Relating to Disorderly Conduct](#)(Recommended by Administration Committee)(1st Introduction)

No action

- 5. [O-17-11 An Ordinance Relating to Council Procedures \(Introduced by Ald. Taylor\)\(Recommended by Administration Committee\)\(1st Introduction\)](#)

No action

J. ORDINANCES AND RESOLUTIONS, Cont'd.

6. [R-35-11 Resolution Supporting Application Of A 2012 WI DNR Urban Forestry Grant For Emerald Ash Borer Implementation Plan And Tree Planting \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Sevenich, seconded by Ald. Taylor to adopt R-35-11.

Discussion: PRD Tungate explained the City's match to this grant would be in labor and equipment. Pk Supt Maas explained the City has used funds from this grant for tree planting.

Motion carried on roll call 7-0.

7. [R-36-11 Resolution Opposing USPS transfer of carrier routes from Menasha Post office to Neenah Post Office](#)

Moved by Ald. Sevenich, seconded by Ald. Taylor to adopt R-36-11.

Moved by Ald. Sevenich, seconded by Ald. Krueger to amend to include a copy be sent to all Legislators representing constituents in the City of Menasha.

Motion carried on roll call 7-0.

K. APPOINTMENTS

1. Mayor's reappointments to the Parks and Recreation Board

a. Richard Sturm, 1203 Greenwood Ct, for the term of October 1, 2011 – October 1, 2014

b. Nancy Barker, 506 Keyes St., for the term of October 1, 2011 – October 1, 2014

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve reappointment of Richard Sturm and Nancy Barker to Parks and Recreation Board.

Motion carried on voice vote.

2. Mayor's reappointments to the Board of Appeals

a. James Koslowski, 729 9th St., for the term of October 3, 2011 – February 1, 2014

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve reappointment of James Koslowski to Board of Appeals.

Motion carried on voice vote.

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 6:40 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk