

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
July 5, 2011  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, DPW Radtke, Fire Lt. Schultz,  
Clerk Galeazzi

C. MINUTES TO APPROVE

1. [June 20, 2011](#)

Moved by Ald. Krueger, seconded by Ald. Benner to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project: Sanitary Sewer Rehabilitation; Contract E145-11-01A, Terra Engineering & Construction Corporation; Change Order No. 1; DEDUCT: \\$51,989.50](#)

DPW Radtke explained the change is to remove a portion of the project that is on private property. There is no easement in place that allows the City to do any maintenance work on the property. A different property will be added to the project.

Moved by Ald. Benner, seconded by Ald. Zelinski to recommend approval to Common Council.  
Motion carried on voice vote.

2. [Change Order - City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project; Sanitary Sewer Replacement; Contract E145-11-01B; Van Straten Construction Co., Inc.; Change Order No.1; DEDUCT: \\$3,150.00](#)

DPW Radtke explained the change is to delete a small portion of sanitary sewer pipeline that is not necessary.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council.  
Motion carried on voice vote.

3. [Change Order - MOD # 0027-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; \\$0](#)

4. [Change Order - MOD # 0028-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; ADD: \\$1,508.00](#)

5. [Change Order - MOD # 0003-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101522; \(Advantage Purchasing LLC\); DEDUCT: \\$1,508.00](#)

Lt. Schultz explained change order items 3, 4, and 5 pertain to a credit for the new fire station that will go to the contingency fund

Moved by Ald. Sevenich, seconded by Ald. Benner to recommend approval of Action Items 3, 4, and 5 to Common Council  
Motion carried on voice vote.

6. [Change Order – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \(Riederer Engineering LLC Project No. 100927\); ADD: \\$3,596.00](#)

DPW Radtke explained the recent replacement of the HVAC equipment at the Public Safety Building required a different part that was not known at the time the consultant examined the system. The replacement is covered by the grant funding received.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council. Motion carried on voice vote.

7. [Payment – ACC Planned Service; Contract No. 2011-01; Public Protection Facility HVAC Equipment Replacement; \\$61,755.02 \(Payment No. 1\)](#)

DPW Radtke explained this is the first payment for the replacement of the HVAC equipment. Included in the contract is a cost for the training of staff on how to operate and maintain the equipment.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend approval to Common Council. Motion carried on voice vote.

8. [Recommendation to Install Marked Bike Lanes on STH 47 from Third Street to Ninth Street \(Held 6-20-11\)](#)

DPW Radtke explained St. John's Parish was notified that some of the parking by the church would need to be eliminated to allow for the installation of the bike lanes. There would be no change in the DOT connecting highway funding with the installation of the bike lanes.

Moved by Ald. Zelinski, seconded by Ald. Krueger to recommend approval to Common Council. Motion carried on voice vote.

#### E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Krueger to adjourn at 9:10 p.m. Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk