

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 7, 2011  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:21 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Roush, Taylor, Wisneski, Langdon, Hendricks, Zelinski, Englebert

EXCUSED: Alderman Benner

ALSO PRESENT: CA/HRD Captain, PC Stanke, DFC DeLeeuw, DPW Radtke,  
C/T Stoffel, Paul Riederer (Miron Construction), Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [January 17, 2011](#)

Moved by Ald. Wisneski, seconded by Ald. Roush to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Change Order; MOD# 0018-02; Neenah-Menasha Fire Rescue Station 36;  
Miron Job #101520; ADD: \\$515.00](#)

Paul Riederer explained the change order is for four additional data jacks for the video conference system and to run wiring for the radio antenna.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council

Motion carried on voice vote.

2. [Change Order; MOD# 0019-00; Neenah-Menasha Fire Rescue Station 36;  
Miron Job #101520; ADD: \\$3,892.00](#)

Paul Riederer explained the change order is for custom cabinets and counter top in the office area of the fire station. Grant funds can be used for built-in cabinets. When asked about the balance in the contingency fund, Mr. Riederer answered approximately \$16,000.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council.

Motion carried on voice vote.

3. [Change Order; MOD# 0020-00; Neenah-Menasha Fire Rescue Station 36;  
Miron Job #101520; ADD: \\$605.00](#)

Paul Riederer explained the change order is to insulate the vehicle exhaust ductwork above the ceiling

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council.

Motion carried on voice vote

4. [R-5-11 A Resolution Declaring Official Intent to Reimburse Expenditures for Clean Water Fund Loan Program](#)

C/T Stoffel explained the IRS requires the Council adopt a resolution when a municipal is intending to borrow from the State of Wisconsin Clean Water Fund Loan Program.

DPW Radtke explained the borrowing is for the next phase of the wastewater collection system improvement project, which is mostly on the Doty Island portion of the City.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council  
Motion carried on voice vote.

5. [Preliminary Resolution R-6-11 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes – Ribblesdale Subdivision and Woodland Hills Subdivision](#)

DPW Radtke explained this resolution declares City intent to special assess for the installation of new concrete curb and gutter, asphalt street, concrete sidewalk, street trees and other improvements to the Ribblesdale and Woodland Hills subdivisions.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council.  
Motion carried on voice vote.

6. [Preliminary Resolution R-7-11 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes – Silver Birch Estates Subdivision](#)

DPW Radtke explained this resolution declares City intent to special assess for the installation of new water main, sanitary and storm sewer, and grading of streets in the Silver Birch Estates Subdivision. The developer has signed a waiver of special assessment hearing.

Moved by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council.  
Motion carried on voice vote.

7. [Recommendation Report – Expiration of 90-Day Trial Period to Prohibit Parking on the North Side of Seventh Street from Appleton Road to 235' West](#)

PC Stanke is recommending restricting parking from April 1 to Nov. 1 in the area on 7<sup>th</sup> Street

Moved by Ald. Wisneski, seconded by Ald. Englebert to recommend the Common Council amend Section 10-1-26 of the City of Menasha Code of Ordinances to prohibit parking on the north side of 7<sup>th</sup> Street from the west line of Appleton Road to a point 235 feet west of the west line from April 1 through October 31 and direct the City Attorney to draft said ordinance.  
Motion carried on voice vote.

8. [Approval of City of Menasha 2011 Minimum Wage Rates](#)

DPW Radtke explained this is a standard procedure and there is no change from the 2010 minimum wage rates.

Moved by Ald. Wisneski, seconded by Ald. Englebert to recommend approval to Common Council.  
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:45 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk