

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
12-08-2010**

A. Meeting called to order by Chairman C. Rusin at 8:07 AM.

B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Dorothy Jankowski, Susan Nett

C. MINUTES TO APPROVE

1. Motion to approve minutes from November 10, 2010 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. November 2010 Communicable Disease Report distributed and discussed.
2. Seasonal Influenza Update—The incidence of seasonal flu remains low statewide at this time. The health department had another flu shot clinic on Dec. 6th and vaccinated 125 children and adults. To date, the nurses have given over 500 doses of flu vaccine to children and adults.
3. Consolidated Grant 2011 Update—the state has not signed off on the MCH objective. Once they sign off, the contract will be sent for signing.
4. Emergency Preparedness Grant 2011 Update—the state still has not notified us as to the grant dollar amount for next year. They have only sent notification they are no longer funding the consortia structure and if the local health departments want to keep their consortia intact, they will have to fund it with the grant money they received. S. Nett won't know if this is a possibility until the funding amount is known and what objectives we will be asked to accomplish. The grant nurse also needs to be funded here before any dollars will be allocated any place else.
5. OJA Grant 2011—The department received \$4258 to be used for volunteer training for emergencies. The planned training will include CPR/First Aid and Incident command structure.
6. Consolidation RFP Update—L. Asmus and S. Nett gave a report on the first meeting to discuss who to award the RFP for the consolidation study. A decision was not made. Committee members wanted to meet with the RFP applicants to ask additional questions related to scope of the project and hours needed to complete the project.
7. 2011 Budget Update---S. Nett reported that the landlord for the health department office agreed to decrease the rent for next year by 50% (\$4/sq ft).

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 8:57 AM made by L. Asmus and seconded by D. Jankowski. Motion carried. Next meeting January 12, 2011. Submitted by Susan Nett

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg