

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 3, 2011  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 6:43 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Klein, Taylor, Sevenich, Langdon, Krueger

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Acting PC Brunn, FC Auxier,  
DPW Radtke, CD Keil, C/T Stoffel, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 9/19/11](#)

Moved by Ald. Zelinski, seconded by Ald. Krueger to approve minutes.

**Motion carried on voice vote.**

D. ACTION/DISCUSSION ITEMS

1. [Joint Powers Agreement, Winnebago County Emergency 911 System, Dec. 1, 2011 - Nov. 30, 2012, and authorize signature.](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to forward to Common Council  
General discussion ensued on the cost to upgrade the portable radio equipment with the  
new radio system.

**Motion carried on voice vote.**

2. [Collateral Assignment of Development Agreement Rights of Lender in the Event of Reversion of Title between the Ponds of Menasha, LLC, Community First Credit Union and City of Menasha](#)

Ald. Taylor requested to go into Closed Session and take up items 3 and 4 first.

Chairman Klein asked if no objection to move this item to the end of the meeting and take up items 3 and 4 first.

When asked about going into Closed Session, CA/HRD Captain explained the Committee could adjourn into Closed Session, but they could not come back into Open Session unless it is listed on the agenda. Also, to recess would need to be listed on the agenda.

Moved by Ald. Klein, seconded by Ald. Taylor to hold this item.

**Item held.**

3. [O-18-11 An Ordinance Amending Section 2-1-1 of Municipal Code \(Wards Boundaries\)](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to forward to Common Council

**Motion carried on voice vote.**

4. [O-19-11 An Ordinance Amending Section 2-1-2 of Municipal Code \(Aldermanic Districts\)](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to forward to Common Council

**Motion carried on voice vote.**

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 6:56 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk