

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, March 16, 2010

Draft Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:38 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Roger Kanitz, Sadie Schroeder, Chris Bohne, Jill Enos, Linda Stoll

Excused: Mike Dillon, Becky Bauer, Trevor Frank

Also Present: Greg Keil, Kathy Thunes, Mike Malmstead

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)**

1. Mike Malmstead reviewed the energy assistance programs available through Menasha Utilities and WPPI.

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 2/16/10

Motion made by Roger Kanitz and seconded by Sadie Schroeder to approve minutes of the February 16, 2010 meeting.

The motion carried.

E. COMMUNICATIONS

None

F. DISCUSSION ITEMS

1. 2010 Work Program/Project Planning

Board members discussed which areas it should focus on and to what extent the activities should be either goal or action oriented. There was consensus that the committee should continue to work off of the *Toward a Sustainable Community* template, with primary emphasis on four topics –energy, transportation, procurement, and waste reduction/recycling. Efforts are to be directed primarily through city department heads and supervisors. Commissioners also discussed the approach that should be taken toward fulfilling the city's pledge relative to the 25X25 goal it had adopted.

Jill Enos reviewed a listing of proposed sustainability goals for the City of Menasha that she had adapted from the City of LaCrosse Sustainability Plan. Linda Stoll commented on the goals and initiatives she advanced to the committee.

Linda also reviewed the progress that had been made on organizing the First Impressions program with the City of Wisconsin Rapids. Catherine Neiswender and Mary Kohrell from UWEX will assist. Greg Keil is to forward contact information regarding the Menasha Action Council to Linda.

2. Home and Building Energy Conservation Initiatives

Roger Kanitz gave an update on the Fox Valley Energy Challenge and stated that the concept is to encourage homeowners to save energy. He is working on setting up a meeting to introduce the concept to Menasha Utilities and city staff.

3. Fruit Tree Planting Option

Roger Kanitz commented on an article in USA Today that highlighted urban orchards as a means for promoting food security and local food options.

4. “Do Not Mail” Resolution

Sadie Schroeder discussed advancing a “do not mail” resolution as advocated by the organization Forest Ethics. Commissioners discussed the benefits of reduced waste and the potential impact of reduced bulk mail on employment and Postal Services revenues.

G. ACTION ITEMS

1. [Resolution supporting “Active Community Transportation Act of 2010” \(Rails to Trails campaign\)](#)

Greg Keil reported on the proposed Active Community Transportation Act legislation. Commissioners discussed the emphasis on rails to trails, and were interested in broader resolution language with a “Complete Street” tie-in. Greg Keil is to contact Walt Raith at ECWRPC to draft a revised resolution.

2. Set next regular meeting date

Next meeting set for April 20, 2010

H. REPORT OF COMMISSIONERS & STAFF

1. Valley Transit Update (Roger Kanitz)

Roger commented on the presentation to the transportation commission on the creation of Regional Transit Authority legislation.

2. Department TNS presentations/Sustainability training

Department Head Sustainability Training – Greg Keil reported that the training on Fleet Management/Energy Conservation had been rescheduled for the April city Department Head meeting

3. Safe Routes to School update

Greg Keil reported on a meeting that was sponsored by ECWRPC on the SRTS program with representatives of the Menasha School District and the city. Greg is to email board members notice of future meetings.

4. Rain Garden Demonstration Project Update

Greg Keil reported that the Rain garden plants had been ordered and that Eric Fowle from ECWRPC was working on obtaining materials for the retaining wall.

5. Office Energy Independence Energy Efficiency & Conservation Block Grant update

Greg Keil reported that grant awards are to be announced shortly.

I. ADJOURNMENT

Motion made by Chris Bohne and seconded by Sadie Schroeder to adjourn at 8:45 p.m.
Motion carried.

Respectfully submitted by CDD Greg Keil