

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday September 28, 2010

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

Present: Commissioners Gordon Falck, Tim Hamblin, Raymond Zielinski, William Helein, Kathy Bauer, Dale Youngquist, William Zelinski; Manager Randall Much, Accountant Roger Voigt, Attorney John Thiel.

Also Present: Paul Much, Rob Franck (MCO); Mike Sambs (Waverly); Tom Kispert, Chad Olsen, Amy Vaclavik, Sam Pociask, Brian Jensen (McMahon); Jim Potratz (Gizmo Farms); Mike King (Post-Crescent).

President William Zelinski opened the Public Hearing to receive comments on the proposed 2011 NMSC Budget.

Hearing no questions or comments on the proposed 2011 NMSC Budget, moved by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to adjourn the Public Hearing and reconvene into Regular Open Session. Motion carried unanimously. Public Hearing adjourned at 8:05 a.m.

To accommodate those in attendance President William Zelinski proceeded to Agenda items 8(C) – Treatment Plant Facility Planning, 8(D) – GIS Assessment, and 7(F) & (G) – NMSC Resolutions 2010-2 and 2010-3.

8(C) - Tom Kispert (McMAHON) discussed with the Commission updated information regarding the NMSC Plant Facility Planning. Items discussed included: looking at replacing diffusers and blowers to provide costs savings of about \$50,000 per year; it will be cost effective to replace current belt presses; cost savings calculated by using DNR mandated rate of 4 3/8%; current information shows the centrifuge to be the best option; plans to have final numbers wrapped up by the October meeting. Commissioners questioned the status of the Green Bay MSD proposal – waiting for final numbers from Green Bay MSD; Commissioners also questioned the percent solids data used for calculating the sludge pressing – the belt press is 18% solids, the centrifuge is 25% solids, the Cinetek unit is 40% solids.

8(D) – Sam Pociask (McMAHON) presented a PowerPoint presentation on the GIS program and its use for mapping plant equipment, work order management, and asset management. After the presentation and discussion, Manager Much reported the next step is to determine the cost for the program and how to proceed to begin implementation of the GIS program. The Commission questioned if the GIS program would be Clean Water Fund eligible – at this time it is unknown if this would qualify. The Clean Water Fund is designed for capital improvement items and it is not sure if this would fall under this category if it were packaged in with the plant upgrade. Sam Pociask will bring to the Commission a proposal for the implementation of the GIS program.

7(F)(G) - Amy Vaclavik (McMAHON) introduced herself to the Commissioners and explained her involvement working with the Clean Water Funding. Amy further explained and discussed some Clean Water Fund items such as the current rate of 2.40%; the NMSC cannot borrow directly from the Clean Water Fund; the need for the NMSC to approach the contract municipalities to have them borrow from the Clean Water Fund; the borrowing is for a 20-year term; the need to pass NMSC Resolutions 2010-2 and 2010-3. Additional discussion ensued on NMSC Resolution 2010-2 and the dollar amount in Section 2 – Declaration of Official Intent. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to amend and approve NMSC Resolution 2010-2, A Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing, by amending Section 2. – Declaration of Official Intent to reflect a dollar amount “not expected to exceed \$20,000,000”. Motion carried unanimously on a roll call vote to approve NMSC Resolution 2010-2 as amended. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to approve NMSC Resolution 2010-3, A Resolution Authorizing Representative to File Applications for Financial Assistance From State of Wisconsin Environmental Improvement Fund and further authorizing the NMSC President to be the designated representative for filing the applications. Motion carried unanimously on a roll call vote.

President William Zielinski returned to the Agenda items as published.

Minutes of the Regular Meeting and Closed Session of August 24, 2010 were discussed. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting and the Closed Session of August 24, 2010. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed.

Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of August 2010. With the rain and increased loadings received at the treatment plant, the plant operations are currently operating with an income surplus. Revenues will be monitored and recommendations may be made to have a billing adjustment on the December billing. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of August and place it on file. Motion carried unanimously.

Manager Much presented the Proposed 2011 NMSC Budget to the Commission. Motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to approve the Proposed 2011 NMSC Budget. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #14833, #14872, and #14868 in the amounts of \$119,150.00, \$362.25 and \$2,383.76. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment MCO Invoices #14833, #14872, and #14868 and to pay the invoices after October 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of August. Accountant Voigt reported on the reinvestment of maturing CDARS. MCO generated \$10,800 in income to the Commission in August. After discussion of the Accountants Report; motion by Commissioner Dale Youngquist, seconded by Commissioner Tim Hamblin to accept the Accountants Report for the month of August 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #42129, #42093 and #42094 in the amounts of \$225.50, \$14,582.41, and \$650.00. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment invoices #42129, #42093 and #42094. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of August 2010. The plant ran well with no issues. The screws are painted and we are now waiting for the parts to arrive for rebuilding. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Gordon Falck to accept the operating report for the month of August 2010. Motion carried unanimously.

Manager Much presented a sanitary sewer extension request for South Coop Road north from Wilz Court located in the Waverly Sanitary District. After discussion, motion made by Commissioner William Helein, seconded by Commissioner Raymond Zielinski to approve the sanitary sewer extension request for South Coop Road north from Wilz Court located in the Waverly Sanitary District. Motion carried unanimously.

Old Business

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Chad Olsen discussed with the Commission the biosolids handling and sludge storage options. Options reported on and discussed consisted of: continuing with land application of the sludge and the options available for sludge haulers and building locations; landfill disposal; Green Bay Metropolitan Sewerage District (GBMSD) upgrade; haul to Thermogen. Thermogen and GBMSD still need to provide additional information to be able to provide us with more information if they are viable sources for sludge disposal.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation and the Town of Neenah Sanitary #2 lawsuit and pursuant to Wis. Stats. § 19.85(1)(e) to discuss contracts affecting portions of the sewerage treatment process which involves the investment and spending of public funds and competitive and bargaining reasons require a closed session to discuss contract clauses to be submitted to vendors to best serve the public interest. Motion

carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Gordon Falck, Tim Hamblin, Dale Youngquist. Meeting convened into closed session at 9:28 am.

After discussions, motion made by Commissioner Raymond Zielinski, seconded by Commissioner William Helein to adjourn the closed session and return in regular open session. Motion carried unanimously by Commissioners Raymond Zielinski, William Helein, Kathy Bauer, Tim Hamblin, Gordon Falck, Dale Youngquist. The Commission returned to Regular open session at 10:00 am.

Vouchers

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve operating and payroll fund vouchers #131841 through #131889 in the amount of \$391,176.59 for the month of August. Motion carried unanimously.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:03 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY OCTOBER 26th, 2010.