NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 27, 2010

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

Present: Commissioners Gordon Falck, William Helein, Raymond Zielinski, Dale Youngquist, Kathy Bauer, William Zelinski; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioner Tim Hamblin.

Also Present: Rob Franck (MCO); Mike Sambs (Waverly); Tom Kispert (McMahon), David Maccoux (Schenck sc).

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting of March 23, 2010 and the minutes for the Closed Session of March 23, 2010. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

1. March 23, 2010 letter from William Zelinski, NMSC President, to Sewerage Commission Contract Users.
   RE: Notify contract users of NMSC beginning Facility Planning process.

2. March 24, 2010 letter from Attorney Tara Mathison, Davis & Kuelthau, to Roger Voigt, NMSC.
   RE: Check issued from Davis & Kuelthau Trust Account to the NMSC.

3. March 26, 2010 letter from Dan Olson, DNR, to William Zelinski, NMSC President.
   RE: DNR received Clean Water Fund Intent to Apply and Priority Evaluation Form.

4. April 20, 2010 memo from Carol Wirth, WPFP, to Roger Voigt, NMSC.
   RE: Moody's recalibrated muni bond issues, NMSC upgraded from A3 to A1.

No additional action was taken on correspondence.

Budget, Finance, Personnel

Accountant Voigt presented the financial statements for the month of March 2010. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of March and place it on file. Motion carried unanimously.

Accountant Voigt introduced David Maccoux from Schenck sc to present the 2009 Financial Audit of the NMSC. David Maccoux reviewed the Annual Financial Report and report of Other Comments and Observations with the Commission. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Kathy Bauer to approve and accept the 2009 audit report from Schenck sc. Voting aye: Commissioners William Helein, Raymond Zelinski, Kathy Bauer, Gordon Falck. Commissioner Dale Youngquist abstained. Motion carried.

Accountant Voigt presented MCO Invoices #14420, #14458, and #14461 in the amounts of $119,150.00, $90.13 and $573.04. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment MCO Invoices #14420, #14458, and #14461 and to pay the invoices after May 1, 2010. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of March. A portion of the CDARS investment will be maturing later this week. The funds will be reinvested based on projected needs of the Replacement and Depreciation Funds. MCO generated $2,744 in income to the Commission in March. After discussion; motion by Commissioner Dale Youngquist, seconded by Commissioner William Helein to accept the Accountants Report for the month of March 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #40329 and #40150 in the amounts of $2,012.50 and $1,158.00. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to approve for payment invoices #40329 and #40150. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of March 2010. The plant is operating well. The engine generator is running. A new column has been added to the operating report to report kilowatt hours and income received from burning the methane gas. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to accept the operating report for the month of March 2010. Motion carried unanimously.

Tom Kispert from McMahon presented a verbal report to the Commission on the status of the Facility Plan process. A kick-off meeting was held with staff, background information has been obtained, customers have been contacted regarding I/I progress – information from Neenah and Sanitary District #2 can be obtained in-house at McMahon's; contacts have been made to Menasha and Waverly. Pilot studies will be scheduled in June for sludge dewatering. Another centrifuge unit will be brought in at no cost to the Commission and then a cake drying unit for use after the belt press or centrifuge unit will be tested. This additional unit will have a cost associated with the pilot test of this unit; if this unit is eventually purchased, the pilot test cost will be deducted from the purchase price. They are in the process of reviewing proposals for the repair or replacement of the screw pumps. Current estimated costs put the replacement of the screws at $1.2 million verses $650,000 to rebuild.

Old Business

Senate Bill 442. At the March meeting, Commissioner Tim Hamblin questioned if anyone was aware of this bill. A copy of the analysis by the legislative reference bureau was provided to the Commissioners for their information about this bill.

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Biosolids Management. Manager Much reported on a meeting with the Town of Greenville. There are currently no issues with a building if it is farmer owned; it is expected some type of mutual agreement can be worked out. We have also been contacted by another hauler that has a farmer in the Town of Winchester who may be interested and is willing to sell the land for a building as well as provide land for land application. This will be checked out further. Veolia is still interested; they were given a timeframe to bring in a proposal for our review.

Commissioner Raymond Zielinski was excused from the meeting to attend to personal matters.

Town of Neenah S.D. #2 claim. Manager Much reported that the lawsuit has been filed and NMSC Attorney John Thiel has accepted and received the papers. Attorney John Thiel will be in contact with staff to prepare a response.

Other Business to Legally Come Before the Commission

There is no information to be discussed in closed session.

Vouchers

After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to approve operating and payroll fund vouchers #131555 through #131610 in the amount of $714,134.00 for the month of March. Motion carried unanimously.

Motion made by Commissioner Dale Youngquist, seconded by Commissioner William Helein to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:00 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY May 25th, 2010.