

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
August 19, 2010

Call to order at 4:05 p.m. by President Enos

Present: Derouin, Eisen, Enos, Nebel, Wicihowski, Wisneski

Absent: Brunette, Kobylski

Also present: Director Saecker, K. Seefeldt (Administrative Assistant), C. Brandt (Head of Circulation Services)

Authorization of Bills

1. **Motion** to authorize payment of the August bills from the 2010 budget by Eisen, seconded by Wisneski and carried unanimously.

Consent Business

2. Approve minutes from the Library Board meeting of July 15, 2010.

Motion

Motion to approve the minutes of the Library Board meeting of July 15, 2010, as presented by Eisen, seconded by Wicihowski and carried unanimously.

Director's Report/Information Items

3. Statistics. July statistics were down a mere 1.9% from last year. Teen programs were well attended, especially those featuring current popular movies. The average percentages of renewals versus new lending were discussed.
4. WLA. The Wisconsin Library Association Conference will be held in Wisconsin Dells on November 2-5. Board members were encouraged to attend. Conference registrations should be processed through the library's administration office. Registration fees, meals, lodging and mileage will be funded by the library. The deadline for early discounted registration is October 1, 2010.
5. Mobile Site. The library now has a mobile version of our website that was launched in July. This is a simplified version of our standard website and is intended to be used by those with mobile devices. We will be promoting the mobile version in upcoming monthly newsletters and also online. We also plan to launch our newly updated standard website before the end of the year.
6. 2011 Budget. Director Saecker is currently working on next year's budget. She is waiting to receive salaries, wages and benefit figures from the City. In 2011, we will see an increase in funding from Calumet County. We also expect to see a 10% increase in health insurance, a 50% increase in dental insurance and a 25% increase in water utilities. Our Board has already approved a salary increase of 1% for salaried employees effective December 31, 2010. The City is also looking at additional salary increases which would raise the total increase to 2.5% for the year. Director Saecker will present a draft budget for the board's consideration at their September meeting.

7. VSA Exhibit. Our library will be hosting Creative Power: VSA Wisconsin's Traveling Exhibition during the months of August and September. We plan to host a reception honoring the exhibit on September 16th at 6:30 p.m. The art exhibit features the creative work of individuals with disabilities throughout Wisconsin. Director Saecker expressed gratitude to Reference Coordinator Kathy Hannah for making arrangements for us to host this special event in our facility. Board members were encouraged to view the exhibit and attend the evening reception which will be held after the September board meeting.
8. Librarian of the Year. Director Saecker proudly announced that Marge Loch-Wouters, former Head of our Children's Services, has been named Wisconsin's Librarian of the Year for 2010.

Announcements

Director Saecker distributed copies of a brochure featuring Winnebago County Libraries prepared by Winnefox Library System. The brochure emphasizes the positive economic impact libraries have on their communities. President Enos recommended that we share this informational brochure with The Post Crescent.

Adjournment

Motion to adjourn the meeting at 4:24 p.m. by Nebel, seconded by Wisneski and carried unanimously.

Future meeting dates

The next regular board meeting will be held in the Gegan Room on Thursday, September 16, 2010 at 4:00 p.m.

Respectfully submitted,
Paul Eisen, Secretary
Kris Seefeldt, Recording Secretary