



## Memorandum

TO: Common Council  
FROM: Mayor Merkes  
SUBJECT: 2010 Utility Commission Appointment  
DATE: 30 August 2010

The Common Council will have the opportunity to appoint or reappoint one of five members of the Utility Commission at the next meeting on Tuesday September 7<sup>th</sup>. The ordinance directs the Common Council

*at its first meeting in the month of September in each year shall select a member of the Water and Light Commission who shall hold said office for a term of five (5) years and until his successor is elected and qualified, commencing on the first day of October following his election*

At the last common council meeting there was discussion regarding adding an alderman to the commission. At this time the only restriction regarding the appointment of an alderman to one of the current five seats is to limit the voting members of the commission to up to two elected officials, one being the mayor.

*It is the intent of this Section to keep the voting members of the Commission always at five (5), of which no more than two (2) may be elected officials of the City government*

The Common Council may nominate candidates from the floor the night of the meeting or submit written nominations and/or qualifications for inclusion with materials for the September 7<sup>th</sup> meeting. If you wish to have written materials included to be distributed to the Common Council the information should be submitted by noon Thursday, September 2<sup>nd</sup>, 2010.

Statutes. The Library Board shall appoint the Librarian and other library employees, whose salary shall be determined by the Common Council.

State Law Reference: Sections 43.54 and 43.58, Wis Stats.

**SEC. 2-4-3 WATER AND LIGHT COMMISSION.**

(a) **HOW CONSTITUTED.**

(1) There is hereby created a Water and Light Commission for the City of Menasha which shall consist of five (5) citizen members of the city who shall serve without salary. The Common Council shall elect five (5) citizens as members of the Commission. One of said members shall be elected for a term of one (1) year; one of said members shall be elected for a term of two (2) years; one of said members shall be elected for a term of three (3) years; one of said members shall be elected for a term of four (4) years; and one of said members shall be elected for a term of five (5) years. The Common Council at its first meeting in the month of September in each year shall select a member of the Water and Light Commission who shall hold said office for a term of five (5) years and until his successor is elected and qualified, commencing on the first day of October following his election. Such Commissioners, so elected, shall take and file the official oath with the City Clerk within five (5) days after notice of their election. In case of a vacancy in said Commission by death, resignation, removal from the City or neglect or refusal of any person elected to take and file his official oath, the same shall be filled for the unexpired term by an election by the Common Council. The Commission shall elect its own officers.

(2) In the event the Council shall appoint the then incumbent Mayor and in turn each succeeding Mayor upon assuming the office to be a member of the Commission with full voting powers and all other powers, duties and responsibilities of a Commissioner. It is the intent of this Section to keep the voting members of the Commission always at five (5), of which no more than two (2) may be elected officials of the City government (Charter Ordinance).

(b) **SPECIFIC POWERS AND DUTIES.** The Commission shall have authority to appoint a manager, superintendents and such other employees as in their judgment is deemed necessary and they shall have the power to fix the compensation of said superintendent and employees. They shall make the rules for their own proceedings and for the government of their Commission and shall at all times keep full and accurate minutes of their proceedings and transactions and shall make annual reports to the Common Council and such other reports, at such other times, as the Common Council may direct or require. The Commission shall keep books of accounts in the manner and form prescribed by the Public Service Commission; said books of account shall be open to the public.

(c) **OTHER POWERS AND DUTIES.** The Commission shall have such general powers in the construction, extension, improvement, and operation of the Water and Light Department as shall be designated by ordinance or resolution of the Common Council, or by the laws of the State of Wisconsin.

(d) **AUDITING.** The Department expenditures shall be audited by the Commission and if approved, be paid by the City Treasurer upon warrants signed by the President and Secretary of the Commission. The receipts in the Department shall be paid to the Secretary, or his assistant and said receipts are to be turned over to the City Treasurer at least once in every week.

## Don Merkes

---

**From:** carla watson [cwatson@badgerglobecu.org]  
**Sent:** Monday, August 30, 2010 2:41 PM  
**To:** Joanne Roush; Michael Taylor.; Sue Wisneski; Mark Langdon; Eric Hendricks; Jim Englebert; Kevin Benner  
**Cc:** Don Merkes; 'Melanie Krause'; 'Dick Sturm'  
**Subject:** Utilities Commission

Dear Common Council Members:

My appointment to the Water & Light Commission (also known as the Utilities Commission) is up for re-appointment this year. I have served on this Commission for ten years and would like to continue to serve the city in this manner. As a life-long Menasha resident, I am keenly aware of the issues facing the city. I am also aware that I am a part of the steam plant problem, as I, too, voted for the ill-fated project when it was presented to us. I have learned tremendously from this, and would like to continue to be part of the solution. I respectfully ask that you vote to reappoint me to the commission.

If you would like more information on my background, please feel free to contact me at this email address or via my cell phone at (920) 450-2316.

Sincerely,

*Carla*

Carla R. Watson  
President/CEO  
Badger Globe Credit Union  
*"Own Your Financial Dreams"*  
260 N. Green Bay Rd.  
Neenah, WI 54956  
P (920) 722-2122  
F (920) 722-5742  
[cwatson@badgerglobecu.org](mailto:cwatson@badgerglobecu.org)



Please consider the environment before printing this e-mail

**EMAIL CONFIDENTIALITY NOTICE:** The information in this email and any attachments may be used only by the intended recipient. In the event that this email has been transmitted or forwarded to you in error, please notify the sender immediately by replying to this email or by calling 920-722-2122. No person other than the intended recipient is authorized to read, print, retain, copy or disseminate this message or any part of it. After notifying the sender of your receipt of this email, you should delete the email and any attachments. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. Any erroneous transmission or receipt of this email shall not constitute a waiver of any applicable protections against unauthorized use or disclosure of the information.