



**Public Works/Parks Safety Committee Meeting
Minutes
November 24, 2009**

Meeting called to order at 9:15 AM.

Present: Jeff Nieland, Adam Alix, Todd Drew, Bill Basler Sr., Vince Maas, Ken Popelka

Absent: Tim Jacobson, Sue Nett, Brian Tungate, Jim Juilus, Mark Radtke

A. **Approval of Minutes** – Motion to approve minutes B. Basler second V. Maas

B. Old Business

1. **EOEP Maps** – No change
2. **CVMIC Award Equipment Purchase**- T. Drew provided quotes for previously suggested items including arrow light for front end loader, ice cleats, florescent seat belt straps and reverse camera for automated recycle truck. An additional suggestion was made by B. Basler for a Werner 12' ladder on wheels which would have numerous uses. T. Drew will obtain bids for the next meeting in December.

C. New Business

1. **Monthly Safety Topic** – “You will lift with ease.... When you bend at the knees!” was distributed and discussed. Topic covered safe lifting technique to avoid injury.
2. **Injury Review** – No injuries DPW or Parks.
3. **Other items for discussion** – no other items were raised.

D. Training

1. **Competent Person Training** – CVMIC was contact regarding the availability for this training primarily related to trenching. This training will be available in the spring. B. Rank stated that training dates will be provided when available.
2. **Chain Saw Training** – T. Drew contacted FISTA regarding on site training which would include falling trees cost is \$750.00/half day. \$1000.00/full day. B. Rank (CVMIC) will look into arranging other municipalities locally to do some cost share and combine.
3. **Vehicle Safety Training** – Committee agreed on the following stations for vehicle safety training in April – backing, trailers, air break tests and pre-trip checks. B. Rank will consult with B. Stenz (CVMIC) and provide possible training dates
4. **Other suggestions** – Lift Truck and Boom Truck safety training were brought up as possible trainings for 2010. T. Drew will contact Dan Bins at FRED re: possible on site training on the equipment. B. Rank will provide dates for last lift truck training conducted with DPW/ Parks.

E. Motion to adjourn made by K. Popelka second J Nieland 10:20 AM. Next meeting December 15, 2009 @ 9:00am.