

**CITY OF MENASHA**  
**PARKS AND RECREATION BOARD**  
**Public Works Facility, Meeting Room Behind Front Counter, 455 Baldwin Street, Menasha**  
September 13, 2010  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chr. D. Sturm at 6:00 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, George Korth, Tom Konetzke, Nancy Barker and Ron Suttner

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Anna Portelli representing the ThedaCare picnic

**C. MINTUES TO APPROVE**

1. **Minutes of the September 1, 2010 Park Board Meeting**

Moved by G. Korth, seconded by T. Konetzke to approve the minutes of the September 1, 2010 Park Board meeting. Motion carried 7-0.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS**

1. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported that work of the trail berm west of the Heckrodt Wetland Reserve is proceeding, finish grading will need to be done by a contractor, no mow grass will be planted on the berm along with some trees and shrubs. Marina decking and float replacement will begin this fall. Staff has identified an excellent, 100% recycled product at a very good price. Fall tree planting is being planned. October 1<sup>st</sup> is the deadline for a second Urban Forestry grant to be submitted. Part of the grant will be for replanting trees in poor or critical condition. Landscaping around the Memorial Building will be completed this fall. A water line pressure test scheduled for the pool. Staff is trying to determine the source of water leaks. Expansion joints are another possibility. A porcelain sink was damaged at Hart Park and was replaced with a stronger stainless steel one. Four people were issued eviction notices by the Park and Police Departments. The Police Department's video camera is now working at Hart Park. It is a record/playback unit, no live feed.

2. **Recreation and Pool Report**

PRD Tungate reported that negotiations are continuing with the YMCA regarding possible cost savings with the Y running the daily operations. It will take several more weeks to reach a resolution on this matter. A new "Bodies in Motion" kids tumbling and acrobatics class will begin in about a week. Registration has been good. Youth Flag Football started September 12. Menasha High School freshman football players serve as coaches. Hot dog vendor did well on the last day of the pool season. It is expected that a written agreement will be in place with River Dogz prior to next season.

**F. DISCUSSION ITEMS**

1. **Winz Park**

The future of Winz Park was discussed. There are maintenance issues with cracks in the recreation surface decking and drains along the east and west walls. Before seeking neighborhood input on the need to continue or change the recreation offerings in the park, a maintenance needs assessment and costs will be explored by staff from Menasha Utilities and the Parks and Recreation Department. Staff will keep the Board apprised of progress on this matter.

2. **Matters Related to the 2011 Department Budget Proposal**

The focus of the 2011 budget was on progress of the regional park effort. PRD Tungate reported that staff from the Town of Harrison, Appleton and Menasha recently met. The outcome was the identification of two new parcels that seemed to have potential and would still meet locational needs of all three communities. The original site will still be considered, even though the owner has not indicated a willingness to sell. The group will meet again after contact has been made with owners of all three properties. L. Hopwood suggested the idea to consider starting with a smaller land acquisition and then add to the size of the park in the future. PRD Tungate will pass this idea along to the other communities.

3. **Tour of Equipment Garage**

PS Maas led a tour of the maintenance storage areas at the city garage and described equipment that is typically used by the park crew.

**G. ACTION ITEMS**

1. **Request by ThedaCare to Hold Large Company Picnic – September 18, 2010 in Jefferson Park – Anna Portelli and Others**

Details of the ThedaCare picnic were discussed with Anna Portelli from Premier Events, a company that runs the event. Moved by G. Korth, seconded by N. Barker to approve the ThedaCare picnic set for September 18, 2010 in Jefferson Park. Motion carried 7-0.

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person.

1. T. Konetzke asked about the Board's Youth Liaison and applauded PS Maas for his work at Koslo Park.

2. G. Korth commented on the houseboat that has recently been parked along the shoreline at Jefferson Park.

**I. ADJOURNMENT**

Moved by L. Hopwood, seconded by R. Suttner to adjourn at 7:58 PM. Motion carried 7-0.