

CITY OF MENASHA
PARKS AND RECREATION BOARD
Memorial Building – 640 Keyes Street, Menasha
March 8, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:01 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Joanne Roush, Ron Suttner, Lisa Hopwood, George Korth, Tom Konetzke, and Nancy Barker

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Tom Robinson, Cliff Fischer and Jon Straus from Post 2126 VFW Group

C. MINUTES TO APPROVE

1. **Minutes of the February 8, 2010 Park Board Meeting**

Moved by G. Korth, seconded by R. Suttner to approve the minutes of the February 8, 2010 Park Board meeting. Motion carried 7-0.

2. **Revised Minutes of the January 11, 2010 Park Board Meeting**

Moved by T. Konetzke, seconded by G. Korth to amend the word "eh" to "the" in paragraph E.1 in the January 11, 2010 meeting minutes. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Youth Liaison to Park Board – Introduction of Kirstyn Kennedy**

Youth Liaison was absent, no report given.

2. **Park Project and Vandalism Update – PS Maas**

PS Maas reported ice making has ended, tree trimming has been a priority. Three vandalism incidents at Hart Park; approximate cost of repairs was \$420.00 including labor and materials.

3. **Original Copy of Army Reserve Building Lease**

N. Barker will try and visit the new Army Reserve building in Neenah and inquire about the status of the Menasha's Reserve Building. Staff is seeking to locate the original lease and should have it for next month's meeting.

4. **Regional Park Update – PRD Tungate**

Staff is close to sending an offer to purchase to the landowners of a possible regional park. The process has been slowed somewhat because of the need to address questions by two other municipalities. Board members asked about grant deadlines and suggested greater urgency be placed on this matter.

5. **Gilbert Site Update – PRD Tungate**

Staff, the developer and the engineering firm of Vierbicher and Associates have been working diligently to finalize current plans for the Gilbert site. The goal is to wrap this up as quickly as possible and conclude with a public panel presentation describing not only specific site development plans, but how the site fits into larger regional river corridor planning.

F. DISCUSSION ITEMS

1. **Ordinance 12-1-12 Selling of Merchandise in Parks and Public Grounds**

Draft Ordinance 12-1-12 Selling of Merchandise in Parks and Public Grounds was reviewed by the Common Council. There appeared to be support for the concept. PRD Tungate added that

following passage of this ordinance there would likely need to be an amendment to the current sign ordinance to allow for sponsorship signage.

2. **Memorial Building – Maintenance and Interior Design Objectives**

PRD Tungate described that a recent staff meeting was held at the Memorial Building with Ron Suttner and Nancy Barker. Building maintenance and adding military and historical interior displays were discussed. Electrical improvements seemed to be the top priority. Quotes for electrical upgrades will be reviewed with the Board next month. New mirrors and toilets were discussed. If these and other items are needed and requested by staff, they will be encouraged to contact Ron Suttner to see if donated items can be obtained. PRD Tungate will also be meeting separately with a group of veterans and Menasha Historical Society leaders to determine their interest level.

G. ACTION ITEMS

1. **Resolution Relating to Establishment of Aggregated Sponsorship Fund**

Resolution Relating to Establishment of Aggregated Sponsorship Fund was postponed until after Ordinance 12-1-12 is passed.

2. **Request to Remove Two Trees (Cemetery and Jefferson Park)**

Moved by G. Korth, seconded by L. Hopwood to recommend removal of one tree in Resthaven Cemetery and one in Jefferson Park. Photos were enclosed. Motion carried 7-0

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. Next meeting, request by G. Korth to discuss Marina Parking.

2. Next meeting, request by N. Barker for update on Abby Street property.

I. ADJOURNMENT

Moved by R. Suttner, seconded by G. Korth to adjourn at 8:11 PM. Motion carried 7-0.