



**City of Menasha Complete Count Census Committee Meeting  
Menasha Health Department  
February 24, 2010**

- A. Meeting called to order by Chairman M. Crawmer at 7:05 AM.
  
- B. Present: Keng Xiong, Mary Crawmer, Elena Leon, Ken Kubiak, Gina Grogan,  
Susan Nett  
Absent: Nancy Barker, Jan Davey, Mary Bach  
Others Present: Dale McNamee
  
- C. Minutes
  - 1. Motion to approve minutes from February 3, 2010 meeting made by K. Kubiak and seconded by S. Nett. Motion carried.
  
- D. Discussion Items
  - 1. Poster distribution update—Posters still need to be distributed to the Goodwill Campus, Workforce Development center and the Fox Cities Community Health Center by S. Nett. M. Crawmer also still needs to distribute posters to the local churches that were on her list. It was decided that these remaining posters would be distributed prior to 3-3-10.
  - 2. Supplies update---S. Nett informed the committee that some supplies were received about 2 weeks ago and have since been distributed to the schools and to one of the local churches for its big chili fest. M. Crawmer expressed the frustration of the group with lack of or insufficient supplies. D. McNamee did bring additional supplies to the meeting today which will be distributed at St. Joe's Food Pantry, Menasha Schools at parent teacher conferences which start next week, and at the Menasha Library. D. McNamee will also obtain some informational brochures to have available especially for parents at parent teacher conferences.
  - 3. Communications/Media---D. McNamee suggested committee members may want to have a help center set up at one of the schools to assist families in filling out the census form. M. Crawmer and K. Xiong felt this was a good idea and will do so on March 30<sup>th</sup> from 1:30 to 7:30 at Gegan School. M. Crawmer will get a note out to parents to let them know of this service.
  - 4. Next Meeting Date---March 24, 2010 at 7 AM.
  
- E. Motion to adjourn at 7:50 AM made by S. Nett and seconded by G. Grogan. Motion carried.

Submitted by Susan Nett

