

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
September 8, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Mary Nebel at 4:46 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Bernie Zimmerman, Kristi Lynch, Mary Nebel, Tom Grade

LANDMARKS MEMBERS EXCUSED: Alderman Eric Hendricks and Commissioner Joe Weidert

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the August 11, 2010 Landmarks Commission Meeting**

Moved by Comm. Grade, seconded by Comm. Lynch to approve the minutes of the August 11, 2010 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **None**

F. ACTION ITEMS

1. **None**

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

CDD Keil is to locate a source for the plaque and obtain quotes.

2. **Landmarks Commission Guidebook Distribution**

The guidebook is undergoing final editing and will soon be sent to the printer.

3. **Façade Improvement Program Grant/Loan Balance**

The balance is approximately \$18,400.

4. **Historic Building Identification Contest**

Kristi Lynch is to contact Joe Weidert regarding the sponsorship of contest prizes by Menasha merchants.

5. **Future Landmarks Commission Activities/Projects**

CDD Keil is to write articles for the city newsletter on the guidebook, historic preservation awards and the survey of historic properties.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Zimmerman, seconded by Comm. Lynch to adjourn at 5:08 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.