

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting Minutes
June 22, 2010 – 5:30 p.m.
City of Menasha – 3rd Floor Council Chambers

Present: Ald. Stevenson, Zelinski, Ahles, Ramos and Hendricks.

Excused: Ald. Wisneski

Also Present: Chief Auxier, Director Stoffel and Administrative Assistant Theisen.

Ald. Stevenson called the meeting to order at 5:30 p.m.

Approval of Minutes: The Committee reviewed the meeting minutes from May 25, 2010. **MSC Ahles/Hendricks, all voting aye.**

May 2010 Budget Report: The Committee reviewed the May 2010 budget report. Ald. Stevenson asked if there is any progress on researching physicals for 2011. Chief Auxier said he has been reviewing the current codes that we have to follow to see what changes can be made and also looking at other providers and comparing costs. **MSC Hendricks/Zelinski to approve the May 2010 budget report and place on file, all voting aye.**

May 2010 Activity Report: The Committee reviewed the May 2010 activity report. **MSC Ahles/Hendricks to accept the May 2010 activity report and place on file, all voting aye.**

Firefighter Vacancy Update: Chief Auxier noted that both Common Councils approved filling the vacancy of the firefighter position. He stated that the application and testing process has been completed and the Joint Fire Commission will interview finalists tomorrow.

Purchasing of a Thermal Imaging Camera: It was asked at last month's meeting to obtain a second quote for purchasing a new thermal imaging camera. The Committee reviewed the quotes. It was noted that this is a budgeted capital improvement item. Ahles asked what happens with the old camera. Chief Auxier said it is disposed of it. The Committee asked if we could put this camera on Ebay to sell to see if we can get any money for it. **MSC Ahles/Ramos recommend the City of Neenah and City of Menasha Common Council's approve the purchase of the Drager 1600 Thermal Imaging Camera from Paul Conway Shields for the quote of \$8,720.00, all voting aye.**

Petroleum Tank Permit Update: Chief Auxier said he has been working with both City Attorneys to update the tank codes for both Cities so they are standard in both municipalities.

Discussion was held on all the different approvals our Department has to go through to have code changes discussed and approved for both Cities. Ald. Stevenson said the reason for the Joint Finance & Personnel Committee was to have one Committee review functions of the Department and make recommendations directly to both Common Councils for approval versus having multiple committees review issues and then send it to Council. Ald. Ahles agreed and that this Committee has the intent to make things uniform for enforcement by the Department and make recommendations to the Council. After a lengthy discussion regarding the intent of this Committee, it was decided that uniformity is needed in both Communities for our Department. Ald. Stevenson said he will work with Chief Auxier and both City Attorneys on coming up with a document that clarifies what this Committee's responsibilities are, which is to make recommendations to Councils for fees and ordinances so there is uniformity for the Department. He will then bring this back to the next meeting for the Committee to review and make the recommendation to both Common Councils. Until this step is finalized the tank codes will be put on hold.

Automatic Aid Discussions with Appleton Fire Department: Chief Auxier said that Chief Vander Wyst has invited our Department to participate in automatic aid discussions with Appleton Fire Department and Grand Chute Fire Department and a meeting will be held in the near future.

MSC Ahles/Ramos to adjourn at 6:35 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt