



## CALUMET COUNTY ADMINISTRATOR

*Jay Shambeau, Administrator*  
*Patricia K. Glynn, Administrative Assistant*

206 Court St. Chilton WI 53014-1198 [www.co.calumet.wi.us](http://www.co.calumet.wi.us)  
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### MEMO

**TO:** Mayor Don Merkes, City of Menasha  
Debbie Galeazzi, Clerk, City of Menasha

**FROM:** Jay Shambeau, Calumet County Administrator

**DATE:** January 27, 2010

**RE:** Open House invitation to City and Village officials (see attachment)

Calumet County is considering the construction of a new highway facility. Our current main facility located in Chilton was constructed in 1936 and has undergone two additions and many alterations throughout the years.

The sheer size of today's modern equipment and our operation's maintenance needs have changed significantly in the last 74 years. This facility no longer meets the needs of our highway operations. Coupled with numerous handicap accessibility and health and safety concerns, a recent pre-architectural study has recommended the construction of a new facility.

Please encourage all interested appointed and elected officials from your city or village to attend this open house. Additional information will be provided and your municipal leaders will be better informed if your constituents contact you for information.

Tours will be provided and you will have an opportunity to ask questions of county staff.

A copy of the pre-architectural study and additional information regarding the facility can be found by visiting the Calumet County website at [www.co.calumet.wi.us](http://www.co.calumet.wi.us); click on "Departments"; click on "Highway"; click on "Highway Facilities".

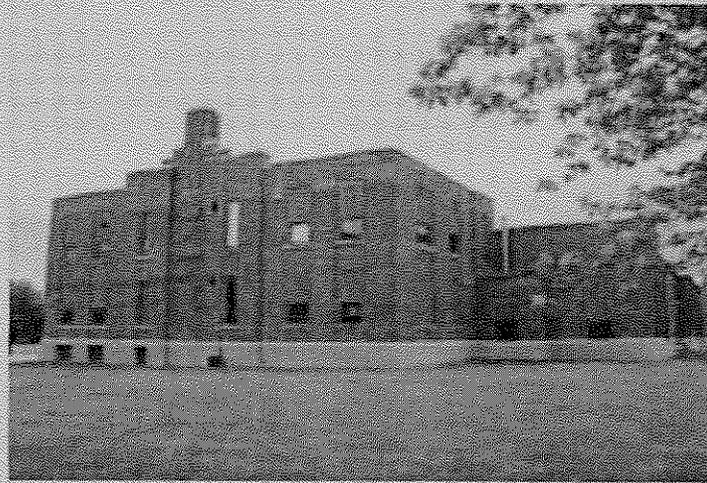
Thank you in advance for taking this opportunity to learn more about Calumet County's highway facility needs.

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JAN 28 2010

CITY OF MENASHA

BY *dg*



City and Village officials are invited to an

*Open House*  
of the Calumet County Highway Shop in Chilton

Tours of the facility and information regarding the recent Pre-Architectural Planning Report will be available.

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Tuesday, February 23, 2010

5:30 p.m.—7:30 p.m.

Calumet County Highway Shop  
241 E. Chestnut St.  
Chilton, WI 53014

