

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**November 12, 2009
7:45 AM**

MINUTES

A. CALL TO ORDER

Meeting called to order 7:45am

B. ROLL CALL/EXCUSED ABSENCES

Present: Joyce Klundt, Bob Jankowski, Mary Lueke, Sue Nett, Lee Murphy, Roy Rogers, Sue Steffen, Sylvia Bull and Jean Wollerman

C. MINUTES TO APPROVE

1. Motion made by R. Rogers, seconded by S. Steffen to approve the October 8, 2009, minutes. Carried

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Commission on Aging – Greg Underheim was the guest speaker discussing Federal aging issues; also Mark Weisensel updated everyone on the status of the ADRC supporting Winnebago Co. Start up will be February, 2010, - it will be a vehicle of information for seniors.
2. Financial Report – the Financial Department is not up-to-date with all figures.
3. Senior Center Supervisor – (A) the number of participants for the Halloween party was very low compared to past Halloween parties. (B) S. Bull gave an update on the Thanksgiving Banquet scheduled for November 17. (C) S. Bull asked for clarification on the procedure for winter weather closing of the facility– or cancellation of activities. Most organizations including the ADVOCAP Winnebago Co. noon meals are closed when the local school district cancels classes. Seniors are confused at times. After discussion, CA members recommended that if the schools cancel due to bad weather, then the Menasha Senior Center cancel its activities for that day. The center (the facility), however, will not be closed and will be open to anyone who wishes to come in and utilize services. (The city buildings/departments rarely close and will do so only when and if City Hall administration make that announcement.)

E. DISCUSSION

1. Budget 2010 – The City's Common Council is concerned about the city's budget and anticipates that all departments make additional cuts. The Council, at the Budget Review meeting, cut \$500 from MSC heating line item. Increasing rental fees, "charging" resident and non-resident activity fees as well as number of participants utilizing the facility are issues now at the forefront of discussion that require review. Thanks was extended to

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

those committee members who were able to attend the budget review meeting to support the senior center.

F. HELD OVER BUSINESS

1. Rental fee for 2010 - S. Bull presented the proposed rental increases showing resident/non-resident and kitchen/without kitchen fees. One was based on all hourly rates for facility and kitchen, the second was hourly rental rate with an added flat kitchen rate. There was a definite increase but the increase on residents was not burdensome. Motion by B. Jankowski, seconded by R. Rogers to accept and approve the second proposal of an hourly rental with a kitchen flat rate. Carried. It will be presented to the City of Menasha Common Council for their approval.
2. User activity fees for 2010 – S. Bull presented the proposed new activity user fees at MSC for 2010. Classes and weekly activities will have a resident/non-resident rate with the classes rate will be based on the particular class; “parties” will still be based on the type and ‘break-even’ philosophy; computer lab use, presentation participation, other gatherings and “walk-ins will be based on donation. Greater emphasis will be placed on donating funds on a regular basis. Special emphasis will be directed to computer printer donations. Motion made by J. Wollerman, seconded by J. Klundt to accept the activity fee schedule for Menasha Senior Center as submitted. Carried.

Special thanks was extended to Lee Murphy and Sue Steffen for their help.

G. ADJOURNMENT

Motion made by S. Steffen, seconded by B. Jankowski to adjourn. Carried. 9:35am