

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, January 18, 2010  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence in honor of Dr. Martin Luther King, Jr. Day and for the people of Haiti

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski

EXCUSED: Ald. Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, LD Saecker, Officer Martin Schrampfer, Bill Bertrand (WisDOT), Clerk Galeazzi, and the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Rick Carlson, Superintendent of Menasha Schools . Spoke on stop sign at Ice and 1<sup>st</sup> St; supports installing stop sign.

Bridget Mowbray, Principal of Jefferson School. Spoke on stop sign at Ice and 1<sup>st</sup> St; supports installing stop sign, have notice change in traffic since stop sign installed at Ice and 2<sup>nd</sup> St.

Carol Deltour, 866 1<sup>st</sup> St. Spoke on stop sign at Ice and 1<sup>st</sup> St; supports installing stop sign.

Judy Moede, 858 Broad St. Spoke on stop sign at Ice and 1<sup>st</sup> St; supports installing stop sign.

Kurt Lingnowski, 870 1<sup>st</sup> St. Spoke on stop sign at Ice and 1<sup>st</sup> St; support installing stop sign.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [WisDOT STH 441 Project Presentation](#)

Bill Bertrand from Wisconsin Department of Transportation gave a presentation of the US 10/WIS 441 Tri-County Freeway Expansion. It covers from County CB to Oneida Street in Winnebago County. He explained short-term and long-term goals. He answered questions from the Council and the gallery.

2. [PC Stanke – Certificate of Appreciation from WisDOT - Badger TraCS Program](#)

PC Stanke presented Officer Martin Schrampfer with a Certificate of Appreciation from Wisconsin Division of Motor Vehicles for his participation in the 2009 TracCS Program. Officer Schrampfer was also recognized for his work on the Badger TracCS Forms Advisory Committee. PC Stanke explained the TracCS is an electronic citation program.

3. LD Saecker – Library Board minutes clarification

LD Saecker answered Ald. Hendricks question about salary increases for Library staff as stated in the Library Board minutes of 12/17/2009. LD Saecker explained the Library Board recommended a 1% increases, but not all increases were the same; some of the staff received step increases.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administration Committee, 1/4/10](#)

b. [Board of Public Works, 1/4/10](#)

c. [Committee on Aging, 11/12/09](#)

d. [Plan Commission, 1/5/10](#)

e. [Water & Light Commission, 12/16/09](#)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont'd.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on file, cont'd.

Communications:

- f. [Boys and Girls Brigade, 1/4/10; Thank you note to Health Department](#)
- g. [Chief Stanke, 1/11/10; CSO Van Purchase](#)
- h. [Public Service Commission of Wisconsin, 1/7/10; Notice of Hearing, Application of the City of Menasha and WPPI Energy for Approval of the Sale and Leaseback of Certain Electric Utility Facilities](#)
- i. [Public Service Commission of Wisconsin, 1/13/10; Notice of Proceeding, Application of Menasha Utilities to increase water rates](#)
- j. [Theda Care press release, 1/6/10; Behavioral Health Consolidates Outpatient Services at one Fox Cities Location](#)
- k. [Town of Menasha Utilities Commission, 12/14/09](#)
- l. [Waverly Sanitary District, 12/8/09](#)

Ald. Wisneski: Minutes E (Water & Light Comm), IT Steering Comm. discussed e-mail server for Utilities; would like to have all City dept. on one e-mail system. Mayor Merkes explained they are looking into the options.

Ald. Zelinski: Comm. G (CSO Van Purchase), PC Stanke explained it was necessary to make a change in the initial individual model purchase limits but are still within the overall budget amount dedicated to police vehicles.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action in the "Items removed from the Consent Agenda" section. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 1/4/10](#)

Administration Committee, 1/4/10 – Recommends Approval of:

- 2. [Division of Public Health Contract #17539 for Public Health Emergency Preparedness, Jan. 1, 2010-Dec. 31, 2010, and authorized signature](#)
- 3. Grant Agreements between Winnebago County and City of Menasha for the term Jan. 1, 2010 to Dec. 31, 2010 for:
  - [a\) Senior Center Supervisor](#)
  - [b\) Senior Center Activity Coordinator](#)
  - [c\) Older Adult Health Screening Program](#)
- 4. [First National Bank Fox Valley Wire Transfer Services Agreement](#)

Plan Commission, 1/5/10 – Recommends Approval of

- 5. [Extraterritorial CSM – Town of Menasha – Appleton Road](#)

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve items 1-5 on Consent Agenda  
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ACTION ITEMS

- 1. [Accounts payable and payroll for the term 1/7/10-1/14/10 in the amount of \\$7,486,433.04](#)

Moved by Ald. Wisneski, seconded by Ald. Pack to approve accounts payable and payroll.  
Discussion/Questions on expenditures.  
Motion carried on roll call 7-0.

J. CLAIMS AGAINST THE CITY

- 1. Sonoco-U.S. Mills, Inc. Settlement

CA/HRD Captain reviewed the terms and provisions of the settlement agreement. The Utility Commission has reviewed the agreement and they approved it. It has been reviewed by Boardman Law Firm and they recommend approving it. Approving this settlement agreement will cancel the arbitration hearing.  
CA/HRD Captain answered questions from the Council

Moved by Ald. Roush, seconded by Ald. Hendricks to approve settlement agreement.  
Motion carried on roll call 7-0.

## K. ORDINANCES AND RESOLUTIONS

### 1. [O-2-10 – Relating to Controlled Intersections \(First St. at Ice St.\) \(Introduced by Ald. Zelinski\)](#)

Moved by Ald. Zelinski, seconded by Ald. Pack to suspend the rules and take up O-2-10.  
Motion carried on roll call 6-1. Ald. Hendricks – no.

Moved by Ald. Zelinski, seconded by Ald. Pack to adopt O-2-10.  
Discussion ensued on supporting City staff, but safety concerns of the school and the residents require going against staff recommendations; need to be consistent with other intersections around schools.  
Motion carried on roll call 7-0.

### 2. [R-1-10 – Appropriation of Funds for Sonoco-U.S. Mills, Inc. Settlement](#)

Moved by Ald. Wisneski, seconded by Ald. Hendricks to adopt R-1-10.  
Motion carried on roll call 7-0.

## L. APPOINTMENTS

### 1. Mayor's appointment to the Board of Review

#### a. [Gordon Eckrich, 383 Naymut St., for the term of January 18, 2010 to July 1, 2014](#)

Moved by Ald. Pack, seconded by Ald. Zelinski to approve appointment  
Motion carried on voice vote

## M. HELD OVER BUSINESS

### 1. [Listing Agreements for City owned Commercial Properties at Midway Business Park and Province Terrace.](#) (Proposals from Bomier Properties and Drifka Group)

Bob Drifka from Drifka Group was available to answer questions from the Council.  
Ald. Pack asked about a conflict of interest in marketing City lots with Drifka Group lots.  
Mr. Drifka explained his plan is to market all commercial lots together. He works with a client to see what their needs are. There are different lots that can service different clients.

Moved by Ald. Pack, seconded by Ald. Roush to award Listing Agreement for Midway Business Park and Province Terrace to Drifka Group.  
Motion carried on roll call 7-0.

## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

Stan Sevenich, 645 9<sup>th</sup> Street. Commended Council on decision on the Listing Agreement for commercial properties at Midway Business Park and Province Terrace; Commended Council on the importance of stop sign at 1<sup>st</sup> and Ice Street; Regarding Sonoco Settlement Agreement, Council needed more time to make decision.

## O. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Wisneski to adjourn at 7:44 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk