

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 21, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Jean Wollerman (YMCA), Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 6/7/10](#)

Moved by Ald. Hendricks, seconded by Ald. Benner to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. [Neenah-Menasha YMCA Senior Center Collaboration Proposal](#)

CA/HRD Captain explained the collaboration proposal. The YMCA will serve as operation agent for the Senior Center managing the day to day operations of the facility along with older adult programming . The City will be responsible for general maintenance and upkeep of the building. Senior Center staff will be employees of the YMCA.

Discussion ensued on the program options that will be offered at the Senior Center through the YMCA. It was suggest the YMCA should pay for a percentage of the building repairs. When asked if the Senior Center would become a regional Senior Center, Jean Wollerman explained the Center is currently being used by Winnebago County residents because of the grants from Winnebago County.

Moved by Ald. Hendricks, seconded by Ald. Roush to recommend approval to Common Council.

Motion carried on roll call 8-0.

2. [State of Wisconsin Authorized User/Local Government Customer Service Agreement with U.S. Cellular for cell phone service](#)

PC Stanke explained the City of Menasha, City of Neenah, Menasha Joint School District and Neenah Joint School District as a group entertained bids for cell phone service. Staff is recommending staying with U.S. Cellular based on overall pricing, the ability to deliver service to the E.O.C. and an excellent service relationship that U.S. Cellular has provided in the past. U.S. Cellular will allow the upgrade of cell phones at little or no additional cost. CA/HRD Captain stated there were a few provisions of the contract that she will review.

Move by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council

Motion carried on voice vote.

3. [Fire Prevention Ch. 2 Ordinance Update](#)

FC Auxier explained the Joint Finance & Personnel Committee recommended making the changes. Most of the changes are clean up from when the two departments merged. There have been some fire code updates that need to be added/changed.

Discussion ensued on making changes to Section 5-2-7(b)(8) the dimension of a recreational fire pit and Section 5-2-7(b)(18) the times allowed to burn.

Moved by Ald. Roush, seconded by Ald. Hendricks to refer back to Joint Finance & Personnel Committee to review Sec. 5-2-7(b)(8) and 5-2-7(b)(18).

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Zelinski to adjourn at 7:15 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk