

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
January 4, 2010
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:36 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 12/21/09](#)

Moved by Ald. Pack, seconded by Ald. Taylor to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. [Division of Public Health Contract #17539 for Public Health Emergency Preparedness, Jan. 1, 2010-Dec. 31, 2010, and authorized signature](#)

PHD Nett explained this is a renewal contract. The dollar amount to be received is less than previous years. This is the grant application for bioterrorism preparedness funds.

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approval to Common Council.
Motion carried on voice vote.

2. Grant Agreements between Winnebago County and City of Menasha for the term Jan. 1, 2010 to Dec. 31, 2010 for:

- a) [Senior Center Supervisor](#)
- b) [Senior Center Activity Coordinator](#)
- c) [Older Adult Health Screening Program](#)

PHD Nett explained the federal government did not increase the amount of the grants to Winnebago County, it's the same as 2009. This is for federal financial assistance to provide services to older adults in Winnebago County.

Moved by Ald. Pack, seconded by Ald. Hendricks to recommend approval to Common Council.
Motion carried on voice vote.

3. [First National Bank Fox Valley Wire Transfer Services Agreement](#)

C/T Stoffel explained this is a standard contract with First National Bank Fox Valley to provide wire transfer services for the City.

Moved by Ald. Englebert, seconded by Ald. Pack to recommend approval to Common Council.
Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Pack to adjourn at 6:41 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk