

Neenah-Menasha Fire Rescue  
Fire Commission Meeting Minutes  
January 27, 2010 – 12:00 p.m.  
Hauser Room – City of Neenah

Commissioner Mattes called the meeting to order at 12:00 p.m.

Present: Commissioners Jim Liebhauser, Mark Keating, Elizabeth Nevitt, Bill Mattes, Jason Dionne and Chris Wales-Magners.

Also Present: Chief Auxier and Administrative Assistant Theisen.

Approval of Minutes: The Commission reviewed the meeting minutes from December 16, 2009 meeting. **MSC Nevitt/Liebhauser to approve the meeting minutes of December 16, 2009, all voting aye.**

December 2009 Activity Report: The Commission reviewed the December 2009 activity report. This is informational only and no action is required.

December 2009 Budget Report: The Commission reviewed the December 2009 budget report. This is informational only and no action is required.

Update on Vacancy of Assistant Chief Prevention/Fire Marshal: Chief Auxier updated the Commission on the process of the open position. It was offered to an internal candidate and after that person didn't accept the position; it was re-posted for internal and external applicants. The deadline to apply is February 12, 2010. The process was discussed.

Eligibility List Update: Chief Auxier said he discussed the open position coming up with both Mayors. Both Mayors told him that they would support him filling the open position to maintain the current staffing levels. The new process of using the CPAT testing for any new candidates will be used. This is offered through the Technical College and the requirement would be that this test is passed before they can even be considered for any open position within our department.

Retirement Notification: Chief Auxier received notification from Kevin Shelley that he will retire at the beginning of July.

**MSC Keating/Nevitt to adjourn at 12:40 p.m., all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt