

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**August 18, 2009**

**6:30 PM**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order at 6:35 p.m. by Roger Kanitz

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Sadie Schroeder, Roger Kanitz, Mike Dillon

Excused: Becky Bauer, Trevor Frank

Others Present: CDD Greg Keil

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke.

**D. MINUTES TO APPROVE**

1. [Sustainability Board Minutes, 7/21/09](#)

Moved by Roger Kanitz and seconded by Sadie Schroeder to approve minutes of July 17, 2009 meeting.

Motion carried

**E. COMMUNICATIONS**

None

**F. DISCUSSION ITEMS**

1. City Of Menasha Redevelopment/Vision Plans – City of Beloit Model Roger Kanitz reported on his recent visit to the City of Beloit and described the progress the city has made in renovating the city's waterfront with parks, green space and other amenities. Commissioners discussed prospects for generating public interest and support for such an initiative in Menasha. Greg Keil is to contact the Community Development Director of Beloit to find out more about the process that led to the city's redevelopment effort.

**G. REPORT OF COMMISSIONERS AND STAFF**

1. SCA Green Scene & Heard Event -Mike Dillon reported that the event was well attended. Eight persons picked-up volunteer forms. There will be a follow-up event on America Recycles Day in which the Winnebago County Solid Waste Department will be participating. Kristin Sewall is to make the volunteer forms available to George Dearborn and Eileen McCoy.

2. ECOS Sustainability Conference - Roger Kanitz reported that planning for the conference is underway for the event to be held on October 24. The City of Oshkosh and New North are potential participants as well as local sustainability boards. The event will be held at UW Fox Valley.
3. Valley Transit Update: Roger Kanitz reported that funding has been approved for Valley Transit to acquire three hybrid buses.
4. Menasha Utilities Public Power Week Event – Greg Keil reported that Menasha Utilities will be holding the event October 5. Customers will be eligible to receive a complimentary package of energy saving products. A related event entitled “Answers to Energy Questions” is scheduled for October 15 at UW Fox Valley.
5. City Department TNS Presentations/Sustainability Policy- - Greg Keil reported that Mike Dillon from SCA and Bill Beachkofski from Energy Control and Design made presentations to city department heads on reducing energy consumption in municipal buildings. Commissioners discussed topics for succeeding meetings and methods to promote fuller engagement by the departments in adopting sustainability principles.
6. Demonstration projects - Stormwater/Water quality, natural landscaping – Greg Keil reported that the rain garden project has been put on hold until September due to concerns about the survivability of plants in hot/dry weather.
7. Walking & Bike Audit- Greg Keil reported that mapping of the features and attributes associated with the audit has been completed.
8. Neighborhood Electric Vehicle Ordinance – Greg Keil reported that attempts are being made to coordinate the establishment of NEV ordinances with the Town of Harrison. The regional planning commission will be making a presentation to the town on creating a NEV ordinance .
9. Farm Fresh Market - Greg Keil reported that Kristin Sewall is organizing an event called Hometown Halloween Trick or Treat, which is to coincide with the October 29 Farm Fresh Market. The event is being coordinated with Menasha downtown businesses. Mike Dillon offered a contribution of \$300 by SCA Tissue for the event.
10. Follow up to Sustainability Board Volunteer Form- Linda Stoll is to create a letter for Kristin Sewall to distribute to persons who responded to the volunteer forms.

#### H. ACTION ITEMS

1. Set next meeting date  
Meeting set for September 16, 2009

#### I. ADJOURNMENT

Motion made by Sadie Schroeder and seconded by Mike Dillon to adjourn at 7:57 p.m.

Respectfully submitted by CDD Greg Keil