

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 23, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, T. Hamblin, D. Youngquist W. Helein, K. Bauer, G. Falck, W. Zelinski; Manager Much, Accountant Voigt.

Also Present: Paul Much (MCO); Mike Sams (Waverly).

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the minutes of the Regular Meeting of May 26, 2009. Voting aye: Commissioners T. Hamblin, W. Helein, G. Falck, R. Zielinski, D. Youngquist, K. Bauer. Motion carried. As a follow-up to discussion held regarding the monthly storm water fee, Commissioner T. Hamblin reported that in Eau Claire there is a case that a storm water credit was given for a business located on the river in that community and it may be worthwhile to check further into the details to see if some of the same conditions may apply for the NMSC. Manager Much indicated he will check further into this issue.

Correspondence

The following correspondence was discussed:

- A. June 3, 2009 letter from Randall Much, NMSC to NMSC Contracting Municipalities.
RE: Notice to users of removing asset & liability of calculated prepayment.

Budget, Finance, Personnel

Accountant Voigt reported the auditors received the language from our attorneys on Friday to complete the audit; there is a conflict with the auditor being able to attend the meeting today. The 2008 Financial Audit will be put on the agenda for the July 28 meeting.

Accountant Voigt presented the preliminary financial statements for the month of May 2009. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner R. Zielinski to accept the financial statements for the month of May and place it on file. Motion carried unanimously.

Accountant Voigt presented MCO Invoice #13621 in the amount of \$118,252.31 for the month of July 2009. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve MCO Invoice #13621 in the amount of \$118,252.31 for the month of July 2009 and to pay the invoice after July 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of May. The money market rates have continued to decrease. MCO generated \$4,580 in income to the Commission in May. The CDARS deposit placement agreement and how the program works was discussed further. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner K. Bauer

to execute the CDARS placement agreement with First National Bank – Fox Valley. Motion carried unanimously. Motion by Commissioner D. Youngquist, seconded by Commissioner T. Hamblin to accept the Accountants Report for the month of May 2009. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #45988 and #46010 in the amounts of \$198.00 and \$238.50. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment invoices #45988 and #46010. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of May 2009. The plant is running well and there are no operational problems. After discussion, motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to accept the operating report for the month of May 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. The new concrete slab has been poured; the engine is scheduled for delivery next week. Lee's Contracting will do the installation and we will have a company technician from Germany come in and go over the engine prior to startup.

Manager Much reviewed and discussed the eCMAR (electronic Compliance Maintenance Annual Report). The eCMAR is a grading system program for wastewater treatment plants. The NMSC received "A" in all categories except Collection System (B), and Biosolids Quality & Management (D). The "D" grade is due to our sludge application program and the overloading of nitrogen on some of our sludge sites in 2008. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner T. Hamblin to approve NMSC Resolution 2009-2. Motion carried unanimously.

Manager Much reported to the Commission on upcoming activity related to the PCB issue in the Fox River. There is a meeting Monday night at the NMSC and again Tuesday night in Green Bay with our attorneys; more activity is beginning to take place on this issue. Commissioner T. Hamblin questioned where is the DNR involved in this process? Manager Much reported the DNR is working with the EPA and the Indian Tribes. Commissioner T. Hamblin also questioned where in the process is the DNR in coming to a settlement for the communities? Manager Much reported this is a federal decision. Commissioner K. Bauer questioned if there is a mechanism to take this issue to court now? Manager Much reported no; there is a process involved to get it to that point.

Old Business

Interceptor ownership. Manager Much indicated there is no new information to report.

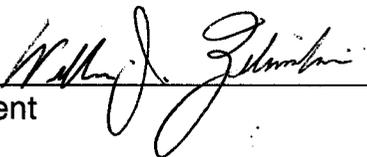
Biosolids Management. Manager Much reported that the meeting that was scheduled in Oshkosh was cancelled; they are trying to set a date for another meeting.

HVAC System Update. Johnson Controls are looking at the controls; they also have concerns with the proposed dampers.

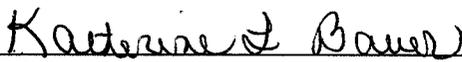
Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to approve operating and payroll fund vouchers #130993 through #131045 in the amount of \$437,772.10 for the month of May. Motion carried unanimously. It was requested to have any additional MCO invoices included on the agenda for approval in addition to the invoice for monthly contract services.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:40 a.m.



President



Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY July 28th 2009.