

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 27, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, D. Youngquist, T. Hamblin, K. Bauer, W. Helein, G. Falck, W. Zelinski; Manager Much, Accountant Voigt.

Also Present: Mike Sambs (Waverly); Paul Much, Jim Peichl (MCO).

Minutes from the meeting of December 23, 2008; Commissioner G. Falck requested to amend the minutes under Correspondence, item D to add the word Menasha before Deputy Clerk to further clarify the community. Motion made by Commissioner R. Zielinski, seconded by Commissioner G. Falck to approve the minutes of the Regular Meeting of December 23, 2008 as amended. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

- A. December 27, 2008 letter from Robin Coburn, Town of Neenah to the NMSC.
RE: Appointment of Gordon Falck as Commissioner on the NMSC.

Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of December 2008. The auditors will be here February 9-10 to begin the financial audit of 2008. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner R. Zielinski to accept the financial statement for the month of December and place it on file. Motion carried unanimously.

Accountant Voigt presented MCO Invoice #13263 in the amount of \$120,451.17 for the month of February 2009. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner G. Falck to approve MCO Invoice #13263 in the amount of \$120,451.17 for the month of February 2009 and to pay the invoice after February 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of December. The money market rates have continued to go down. Income generated for the Commission by MCO in December totaled \$3,700; for 2008 the total is \$31,900. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the Accountants Report for the month of December 2008. Motion carried unanimously.

McMahon Invoices #44583 and #44584 were presented for payment. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment McMahon Invoices #44583 and #44584. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of December 2008. The plant is running well. Manager Much pointed out the graphs attached to the operating report. Commission President W. Zielinski questioned why there was an increase in BOD's in December for all communities. After discussion, motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to accept the operating report for the month of December 2008. Motion carried unanimously.

Manager Much presented and discussed NMSC Resolution 2009-1. There are some minor changes to be made to the document provided to the Commissioners. These changes will be made and the document will be brought to the February meeting for final discussion and approval. It was questioned how will the enforcement work; it will not be by the cities but by the NMSC. Eventually this will be incorporated into the pretreatment rules and regulations. The individual working on the Fats, Oil, and Grease program will also work on the Mercury reduction program.

Manager Much reported there is currently no new information to report regarding the sludge-to-sludge heat exchanger.

Manager Much reported to the Commission on the Biogas engine that is for sale and discussed at the December meeting. Two trips were made to inspect the unit. On the first trip the unit was not operating; the second trip was made when the unit was operating. The unit was very quiet. The engine was made in Germany and modifications have been made to debug the unit. The asking price is \$150,000; they are willing to sell the unit for \$100,000 or possibly for even less. They are selling the unit because they purchased a different unit that is three times larger. This engine is located near Waterloo, Wisconsin; the unit is approximately the same size as the unit we previously had operating. Commissioner G. Falck indicated we should consider performing some type of rebuild with this unit before it is placed into operation. After discussion, motion made by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to authorize the purchase, delivery and installation of the 230kW Biogas CHP not to exceed \$150,000. Motion carried unanimously.

Sewer Extension Request. Manager Much presented a sewer extension request received from Graef, Anhalt, Schloemer & Associates for the PH Glatfelter Mill Site Redevelopment located in the City of Neenah. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner G. Falck to approve the sewer extension request for the PH Glatfelter Mill Site Redevelopment. Motion carried unanimously.

Manager Much reported on the status of the Lab Office HVAC Study. The firm providing this study was given the okay to proceed.

Old Business

Interceptor ownership. No new information to report.

Biosolids Management. No new information to report.

Other Business to Legally Come Befor the Commission

Election of Officers. The Commission discussed the officers of the NMSC. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to unanimously re-elect the current slate of officers. Motion carried unanimously. The officers of the NMSC are: President – William Zielinski, Vice-President – Raymond Zielinski, Secretary/Treasurer – Kathy Bauer.

Vouchers

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve operating and payroll fund vouchers #130734 through #130795 in the amount of \$281,860.26. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:56 a.m.



President



Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY February 24th 2009.