

**Town of Menasha Utility District Commission Regular Meeting  
Municipal Complex - Assembly Room - Monday, August 24, 2009**

**Minutes**

**1. Call to Order, Pledge of Allegiance and Roll Call**

President Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were Pres. Tews, Comm. Gerhart, Hanson, Ziegler and Youngquist. Staff present was Administrator Sturgell, Com. Dev. Dir. Dearborn, Accts. Mgr./Dep. Treas. Pagel, Wastewater Supt. Laabs, Water Supt. Roth. Excused was Fin. Dir. Piergrossi. Also present was P.C. Reporter Mike King.

**2. Awards/Presentations**

**3. Minutes to Approve**

a) Regular Utility Commission Meeting - August 10, 2009

MOTION: Hanson/Ziegler to dispense with reading the minutes and approve as submitted. Motion carried.

**4. Minutes and Correspondence to Receive**

**5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.**

**6. Discussion Items**

a) **Water Main Extension Project on Manitowoc Road:** Adm. Sturgell explained the Town and City of Menasha obtained funding to resurface Manitowoc Road in 2010; however it is a State run project and do not yet know the timeframe. Staff decided to move the proposed replacement of the water main from Harold Dr. to Meadowview Dr. to the fall of this year, and then complete the portion from Meadowview Dr. to Plank Rd. plus Traders Rd., in early spring of next year to be completed prior to the resurfacing of the road. Approximately \$1.4 million has been budgeted for water main relay projects. Staff discussed the potential of increasing the project amount up to 15% of the contract amount while not having to go back out to re-bid and Water Supt. Roth explained. Though the Commissioners expressed their desire to complete the entire project this year, Supt. Roth explained it would take about two months to advertise and bid out before work could even begin, and work could not be done over the winter months. After discussion, Adm. Sturgell stated there would be a resolution for borrowing at the September 14 meeting.

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

a) **090824-1:UD Expenditures**

MOTION: Gerhart/Hanson to approve the expenditures as submitted without exception. Motion carried.

**9. Reports**

a) *Water Superintendent Roth* - Capital Projects Update: Supt. Roth stated the Valley Road project is in progress and going well. Pres. Tews expressed his appreciation for Supt. Roth being present for the meeting during these difficult times.

**10. Motions by Commissioners**

**11. Adjourn**

At 5:20 p.m., MOTION: Hanson/Ziegler to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

*Note: These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*