

CITY OF MENASHA  
Special Common Council  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 9, 2009  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter, Taylor

EXCUSED: Ald. Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, Clerk Galeazzi, and the Press

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

Steve Pack, 823 Emily Street. Support Council appointment of City Attorney without a term. Ad-Hoc Attorney Study Committee recommending not outsourcing, allow Mayor and Personnel Committee to select CA/HRD, need to act quickly on appointment.

Chris Klein, 730 Keyes Street. Need to have an in-house Attorney to represent the City in many functions; should look at outsourcing as a short-term option.

E. ACTION ITEMS

1. City Attorney/Human Resources Director Search

a) Outsourcing

Discussion ensued on the pros and cons of outsourcing the City Attorney/Human Resources Director position as a permanent or a short-term solution.

Moved by Ald. Taylor, seconded by Ald. Zelinski to outsource City Attorney/HR Director for the interim.

Motion failed on roll call 3-4.

Ald. Taylor, Zelinski, Michalkiewicz – yes

Ald. Pamerter, Pack, Hendricks, Benner – no

b) Appointment Process

Discussion ensued on the process of appointing a City Attorney/HR Director.

Moved by Ald. Pack, seconded by Ald. Pamerter to have Personnel Committee hire CA/HRD without a term.

Discussion on motion would be a change to the Charter Ordinance.

Ald. Pack and Pamerter withdrew their motion.

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to have as a Council appointment the City Attorney/HR Director position.  
Motion carried on roll call 7-0.

Discussion ensued on forming a search committee to review the applications and make a recommendation to Council. Also discussed were previous procedures to fill vacancies of City Clerk and City Attorney.

Moved by Ald. Taylor, seconded by Ald. Michalkiewicz to form a Committee consisting of Personnel Committee Chairman and Vice-Chairman, Administration Committee Chairman, Dept Heads C/T Stoffel, PC Stanke, CA/HRD Brandt, representative from Menasha Utilities and Mayor to narrow the candidates down to two for the Council to interview, background check and psychological review for the final two candidates, and can reopen search if needed.

Discussion ensued on which Department Heads to include. Also having only two Council members on the Committee.

Moved by Ald. Pack, seconded by Ald. Pamerter to amend to remove Administration Committee Chairman.  
Motion carried on roll call 6-1 Ald. Taylor – no.

Moved by Ald. Zelinski, seconded by Ald. Hendricks to include Community Development Director as one of the Dept. Heads on the Committee.  
Motion carried on voice vote,

Motion as amended carried on roll call 7-0.

Moved by Ald. Pack, seconded by Ald. Hendricks to allow the Mayor to hire an Attorney on an interim basis.  
Motion carried on roll call 7-0.

## F. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Michalkiewicz to adjourn at 6:26 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, City Clerk