



City of Menasha • Department of Public Works

August 6, 2009

Don De Vooght
13003 US Highway 151
Valders, WI 54245-9532

RE: 350 Willow Lane

**City of Menasha Sewer System Evaluation Survey (SSES), Phase No. 4, Segment 1
Foundation Drain and Sump Pump Inspections**

To Whom It May Concern:

In May and July of 2009 you received a letter requesting that you contact our office and set up a Foundation Drain/Sump Pump Inspection. To date we have had no response from you.

Your property needs to be checked for correct storm and drain water disposal. The purpose of this inspection program is to identify any buildings that may have sump pumps, foundation drains or other types of drainage systems improperly connected to the sanitary sewer system. Such connections are improper under both the state codes and City Sewer Use Ordinance. It is imperative that your property be inspected as part of the overall inspection program.

All properties with improvements need to be inspected; including those with or without sump pumps and basements

It is extremely important to the City of Menasha to inspect all buildings to identify clear water sources. The City Council passed Ordinance 0-7-04 on June 7, 2004 (see attached) which allows the City to inspect your property. **If you do not contact our office and set up an appointment, the City will bill you the appropriate sewer surcharge as explained in the attached ordinance (\$50.00 per month for residential properties) beginning September 1, 2009, and continuing until such time you contact us for an appointment.**

Please contact this office immediately at 967-3610 to schedule an inspection. Inspections may be scheduled for Monday through Friday, with the first appointment starting at 7:20 AM and the last appointment at 5:40 PM. We will try to accommodate inspections outside of these time slots if necessary. Inspections will take approximately fifteen minutes.

This will be your last opportunity to have your property inspected before being billed the appropriate sewer surcharge beginning September 1, 2009. Please contact me or Tim Montour at 967-3610 if you have any questions.

Sincerely,

Mark Radtke
Public Works Director

Enclosure

C: Mayor Merkes
Common Council (Communication)



City of Menasha • Department of Public Works

August 6, 2009

Werth & Werth, Inc.
N4163 Gonnering Ct.
Freedom, WI 54130

RE: 304 Lopas Street

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Public Works Director

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C: Mayor Merkes
Common Council (Communication)



City of Menasha • Department of Public Works

August 6, 2009

Jeffrey S. Wierichs
114 N Main Street
Brillion, WI 54110

RE: 1500 & 1502 Jennie Street

**City of Menasha Sewer System Evaluation Survey (SSES) - Phase No. 1
Foundation Drain and Sump Pump Inspections**

In April and July of 2009 letters were sent requesting that you contact our office to schedule an appointment to inspect your property. To date, we have had no response from you.

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It is extremely important to the City of Menasha to inspect all buildings to identify clear water sources. The City Council passed Ordinance 0-7-04 on June 7, 2004 (see attached) which allows the City to impose a sewer user surcharge to any user who does not allow authorized City representatives to inspect their property.

Surcharges for residential properties with two or less dwelling units will start at \$50 per month. **You will be billed the sewer user surcharge beginning September 1, 2009 if an inspection is not scheduled and completed.** In the event the property owner refuses to cooperate with this inspection process, State law does provide for an issuance of an inspection warrant.

Please contact this office at 967-3610 to schedule an inspection. Inspections may be scheduled for Monday through Friday, with the first appointment starting at 7:20 AM and the last appointment at 5:40 PM. We will try to accommodate inspections outside of these time slots if necessary. Inspections will take approximately fifteen minutes. **Prior to your scheduled inspection, please have all floor drains on the lowest level identified and accessible.**

To avoid the \$50 per month sewer surcharge, please arrange to have your property inspected.

Sincerely,

Mark Radtke
Public Works Director

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