

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**July 21, 2009**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called was called to order at 4:35 PM by Mayor Donald Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Commissioner Sturm, DPW Radtke, Ald. Benner, and Mayor Merkes

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Sanders, Cruickshank and Schmidt

OTHERS PRESENT: CDD Keil, Larry Waitrovich, Tom Maxymek, Ken Syring

**C. MINTUES TO APPROVE**

1. **Minutes of the July 7, 2009 Plan Commission Meeting**

Moved by Comm. Sturm, seconded by DPW Radtke to approve the July 7, 2009 Plan Commission meeting minutes.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. **Sale of Lake Park Villas Garage and Creation of Adjoining Lots**

CDD Keil described the events related to the construction of the garage, its use, and the subsequent sale of the garage as personal property through the Wisco receivership. He also reviewed a conceptual drawing of how the garage and adjacent property could be parceled-out.

Tom Maxymek, representing the LPV Homeowners Association Board, stated that the board feels that it is in the long term interest of the homeowners association to have the garage available to house equipment used for maintaining the development.

Commissioners discussed roadway, lot and easement configurations and potential terms and conditions that may be related to the sale of the garage. There was general support of the sale of the garage to the homeowners association, and consensus was to have staff prepare a more detailed drawing of the preliminary lot layout.

This item was held over.

2. **Disposition of 428 Sixth Street and Future Land Use/Zoning Considerations**

Mayor Merkes stated that the party that had expressed interest in acquiring/renovating the property is not prepared to proceed at this time. Commissioners discussed the size of the parcel and potential lot configurations, adjoining land uses and potential for access to School

Court.

Mayor Merkes made and DPW Radtke seconded a motion that the city should not pursue acquisition of 428 Sixth Street.

The motion carried.

The future land uses in the 400 block of Sixth Street is to be evaluated as part of the annual comprehensive plan review.

**G. ACTION ITEMS**

1. **None**

**H. ADJOURNMENT**

Moved by Ald. Benner, seconded by DPW Radtke to adjourn at 4:33 PM.

The motion carried.

*Minutes respectfully submitted by Greg Keil, Community Development Director*